

Monday, 16th March 2015

Mr. Nasser Hussain Al Yami
Specilist
Corborate Communications
Gulf Organizations for Industrial Consulting (GOIC)
Doha, Qatar
Tel: +974 4485 8888
Mobile: +974 7770 7000
Email: nalmujibah@goic.org.qa

Subject: Gulf Organizations for Industrial Consulting (GOIC) – Call in block 26th - 29th April 2015

Dear Mr. Nasser,

We would like to take this opportunity to thank you for your interest shown in the Mövenpick Hotel West Bay Doha. Please find enclosed the Contract for your review. Kindly check all the details and return one signed copy latest by **22nd March 2015**.

Should you have any further questions, please do not hesitate to contact us anytime by dialing the number below. We assure you of our best attention and service at your event and looking forward to welcoming you and your guests in our hotel

Our Hotel

347 spacious rooms including 40 suites offer contemporary design and first-class comfort. Besides an LCD TV and 24-hour room service, all rooms are fully equipped kitchenettes, ideal for long term stay guests. All the rooms are linked to an interactive telecommunication system (Internet Protocol Network). This allows guests to retrieve a wealth of information and directly access hotel services including wake-up calls, concierge service, express check-out or video on demand.



Best regards,

Nermine Kharma
Meetings & Events Senior Manager
Mövenpick Hotel West Bay Doha – Owned by Regency Holding Group
Direct +974 4496 6117
Mobile +974 55861189
E-Mail: nermine.kharma@moevenpick.com

Accommodation

Number of Rooms	Room Type	Room Rate		Arrival Date	Departure Date
		Single	Double		
20	Deluxe Rooms	QAR 650.00	QAR 750.00	26.04.2015	29.04.2015

- ❖ Rates are quoted in QAR Qatari Riyal, per room per night.
- ❖ Rates are net.
- ❖ **Rates are inclusive of buffet breakfast at ForKnife Restaurant**
- ❖ **Rates are inclusive of internet**
- ❖ **Rates are inclusive of airport pick-up and drop-off by hourly shuttle bus**
- ❖ Hotel reserves the right to amend the rates should the number of rooms decrease / increase from the initial inquiry.
- ❖ Rates are applicable for the above-mentioned group/dates only.
- ❖ 1 USD is equal to 3.4485 QAR.

Check-in/Check-out Time

Please note that our check-in time is 14:00 and check out time is at 12:00 noon.

Visa Arrangements

Mövenpick Hotel West Bay Doha can assist the guest with submitting the visa request to the Immigration Department, at the rate of QAR 250.00 net. Kindly provide us with the legible copies at least 15 days in advance in order for us to process the visa. As per Qatar Immigration's policy, a colored picture is now required for processing entry visas into Qatar. An attachment of a digital colored personal picture for every visa transaction has become MANDATORY with specifications as follows:

- ❖ Picture size 40kb maximum.
- ❖ Picture type JPG or GIF.
- ❖ Picture must be colored.

In case of no-show, visa rejection or cancellation, full visa cost will be automatically charged to the guest's credit card or the company's hotel account in the event of established credit. Kindly note: if credit card details have not been received, the visa request will not be accepted. Mövenpick Hotel West Bay Doha will not be responsible for any visa delays or rejections that may arise from the Immigration Department. Reservations.

Dining Options for the Guests

Please note that the meal charges for groups in our buffet restaurant ForKnife are:

- Lunch (from Saturday to Thursday) at QAR 155.00 net per person.
- Brunch (on Friday) at QAR 219.00 net per person.
- Dinner at QAR 165.00 net per person.
- Mexican Dinner (on Wednesday) at QAR 215.00 net per person.
- Indian Dinner (on Thursday) at QAR 165.00 net per person.

All lunch & dinner prices for groups are considered including still & sparkling water, canned juices, soft drinks and a choice of coffee or tea.

Any special order of food or beverage will be considered à la carte and charged accordingly to each guest.

Location and arrival

Mövenpick Hotel West Bay Doha is only 25 minutes from Hamad International Airport.

Payments: Rooms

- ❖ Individual attendees will be responsible for all indicated charges marked under “Individual Pays Own Charge”.

Service	Charge to Master Group Account	Individual Pays Own Charge
Room		✓
Visa Charges		✓
Business Center		✓
Phone Calls & Faxes		✓
Laundry		✓
Meals		✓
Mini Bar		✓
Spa Treatments		✓
Transportation		✓
Miscellaneous (please indicate) -----		✓

- ❖ Each guest pays their room charge including benefits and any other services used during their stay upon check-out by credit card, at the end of the event.
- ❖ By signing of this contract you only agree on the rates that we will offer to your guests.
- ❖ Cancellation is permitted up to 72 hours prior the arrival.

Cancellation and release of Rooms

- ❖ The above rooms are tentatively blocked until by **22nd March 2015**. Without your written confirmation, signature for approval, the rooms will be automatically released on that day and reconfirmation will be subject to rooms' availability.
- ❖ The rooms not booked will be released automatically as per the below dates and reconfirmation after those dates and rates shall be subject to rooms' availability:
 1. 80% of the remaining on 10/04/2015
 2. All the remaining rooms on 17/04/2015

Contract conclusion

- ❖ This contract dated 16.03.2015 will be subject to the terms and conditions as stipulated.
- ❖ This contract is to be returned to us latest by latest by **22nd March 2015**.

General Terms and Conditions for the Group

CONDUCT OF EVENTS:

- ❖ The client will conduct the event in an orderly manner without causing nuisance and in full compliance with the directives and requirements of the Mövenpick Hotel West Bay Doha
- ❖ The client is bound to obey the Laws and regulations of Qatar and shall ensure his guests observe the same Laws and regulations.
- ❖ Without Mövenpick Hotel West Bay Doha prior written consent, the client is not allowed to erect any exhibitions, stands or displays within the hotel's premises.
- ❖ Mövenpick Hotel West Bay Doha recognizes no oral representation or arrangements and the conditions of this contract can only be modified in writing when needed

LIABILITY:

- ❖ The Customer will pay the Hotel for every incidence of loss or damage which occurs in any part of the Hotel complex or of any property or equipment belonging to the hotel arising as a result of group accommodation.
- ❖ The Hotel does not take responsibility for any loss of damage to the property of the Customer, or related persons, which has occurred on the premises of the Hotel. In case of loss or damage to property, the Hotel Management must be notified as soon as this fact is discovered

MISCELLANEOUS:

- ❖ Decoration supplied by the Hotel must remain the exclusive property of the Hotel and must not be removed. The use of trademarks/logos in the Hotel is only permitted if the Hotel Management has given authorization for this.

Comments

Municipality fees and service charge will be charged using a prevailing rate at the time of your stay, any changes will be advised beforehand.

All guests are to settle their own incidentals on departure, therefore policy states we will take a credit card guarantee on arrival, however, if you wish to avoid this, you may guarantee on behalf of your guests that they pay on departure and you will only be billed if they leave without paying.

The general terms and conditions for the events are considered part of this contract.

Additional agreements

This contract is only valid with a legal binding signature.

Company Name: Gulf Organizations for Industrial Consulting (GOIC)

Clients Full Name:

Clients Position:

.....
Signature

Doha, Qatar

Company Stamp

Mövenpick Hotel West Bay Doha – Owned by Regency Holding Group

Represented by: Nermine Kharma

Position: Meeting & Events Senior Manager

.....
Signature

Doha, Qatar

NERMINE
KHARMA

Represented by: Ahmed Hisham

Position: Director of Sales & Marketing

.....
Signature

Doha, Qatar

AHMED HISHAM

Represented by: Ghada Sadek

Position: General Manager

.....
Signature

Doha, Qatar

GHADA SADEK

