

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS

JUNE 11, 2018

****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on June 11, 2018 at the Municipal Building, 1267 Sans Souci Parkway, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners George Andrejko, Albert Bagusky, George Bowers, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Russell Davis.

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Andrejko, secc. Lewis that the Secretary's Report for the month of May 2018 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on May 7, 2018 and May 14, 2018 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MANAGER'S REPORT

Motion by Andrejko, secc. Lewis that the Manager's Report for the month of May 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Andrejko, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of May 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

TREASURER'S REPORT

Motion by Andrejko, secc. Lewis that the Treasurer's report for the month of May 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MINUTES OF MEETING OF MAY 14, 2018

Motion by Andrejko, secc. Lewis that the minutes of the meeting of May 14, 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

LIST OF BILLS

Motion by Andrejko, secc. Lewis that the list of bills for the month of May 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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PRIOR APPROVAL OF BILLS

Motion by Andrejko, secc. Lewis that the proper officers are authorized to pay payroll and those bills at a discount or that accrue a penalty between meetings. Bills paid by this procedure will be presented at the next meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

COMMUNICATIONS

Motion by Andrejko, secc. Lewis that the communications for the month of May 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Andrejko, secc. Lewis that Marc McEvoy, Patrick Wallace, Thomas Tryba, Jerry Dunn & Mike Welebob be hired as a temporary laborers in the Public Works Department effective June 15, 2018 to July 14, 2018 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Howatt, Krushnowski, Lewis, Davis. Abstain: Bagusky, Bowers. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Andrejko, secc. Lewis that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels and Dan Harkenreader be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective June 15, 2018 to July 14, 2018 at a rate of \$12.00 per hour for a maximum of twenty (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY SUMMER WORKERS

Motion by Lewis, secc. Krushnowski that Jacob Barber, Anthony Marcincavage, Justin Kwiatkowski, Kyle Windt, Brandon Chafin, Kyle Kowalski, Desmond Cannon and Brett Stevens be hired as Temporary Summer Workers at a rate of \$9.00 for grass cutting or \$11.00 for waste collector AND Marley Mullery hired as an Office Intern at a rate of \$10.00 per hour effective June 15, 2018 to July 14, 2018. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2018 – 19 thru 25 for various projects including Knox Street stormwater line project, municipal doors project, LSA grants and other projects in the amount of \$24,612.16. These will be paid through various funds and grants including from the Sewer Fee Account and Special Projects Fund. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis, secc. Krushnowski to approve Invoice No. H18005 in the amount of \$29,350.00 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICE – ROBERT DAVISON, ESQUIRE

Motion by Lewis, secc. Krushnowski to approve the invoice from Robert Davison, Esquire in the amount of \$1,805.00 for professional services rendered. On the motion the following voted yes: Bagusky, Bowers, Lewis, Davis. Voting No: Andrejko, Howatt, Krushnowski. MOTION CARRIED.

INVOICE – WYOMING VALLEY SANITARY AUTHORITY

Motion by Lewis, secc. Krushnowski to approve the invoice from the Wyoming Valley Sanitary Authority in the amount of \$15,701.70 for billing services rendered be paid from the sewer fee account. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICE – LUZERNE COUNTY

Motion by Lewis, secc. Bowers to approve the invoice from Luzerne County in the amount of \$3,581.80 for generating, printing and mailing 2018 municipal tax bills. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 009-2018 – LUZERNE COUNTY COMMUNITY DEVELOPMENT INFRASTRUCTURE GRANT

Motion by Lewis, secc. Krushnowski to approve Resolution No. 009-2018 for the application of a Luzerne County Community Development Infrastructure Grant for resurfacing of a section of Division Street in the amount of \$278,704.80. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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RESOLUTION NO. 010-2018 – LUZERNE COUNTY COMMUNITY DEVELOPMENT INFRASTRUCTURE GRANT

Motion by Lewis, secc. Krushnowski to approve Resolution No. 010-2018 for the application of a Luzerne County Community Development Infrastructure Grant for replacement of the Division Street Bridge in the amount of \$1,675,786.67. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 011-2018 – LUZERNE COUNTY COMMUNITY DEVELOPMENT INFRASTRUCTURE GRANT

Motion by Lewis, secc. Krushnowski to approve Resolution No. 011-2018 for the application of a Luzerne County Community Development Infrastructure Grant for improvements to a public facility in the amount of \$257,000.00. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 012-2018 – LUZERNE COUNTY COMMUNITY DEVELOPMENT INFRASTRUCTURE GRANT

Motion by Lewis, secc. Krushnowski to approve Resolution No. 012-2018 for the application of a Luzerne County Community Development Infrastructure Grant for a fire protection services sign in the amount of \$35,000.00. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 013-2018 – LUZERNE COUNTY COMMUNITY DEVELOPMENT INFRASTRUCTURE GRANT

Motion by Bowers, secc. Andrejko to approve Resolution No. 013-2018 for the application of a Luzerne County Community Development Infrastructure Grant for the rehabilitation of the Oxford Street Bridge in the amount of \$400,000.00. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 014-2018 – LUZERNE COUNTY COMMUNITY DEVELOPMENT INFRASTRUCTURE GRANT

Motion by Bowers, secc. Andrejko to approve Resolution No. 014-2018 for the application of a Luzerne County Community Development Infrastructure Grant for construction of a handicapped accessible playground in the amount of \$135,740.55. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 015-2018 – AMENDED SALARY AND COMPENSATION RESOLUTION

Motion by Bowers, secc. Andrejko to approve Resolution No. 015-2018 - Amended Salary and Compensation Resolution as presented. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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APPROVAL - AWARD OF MUNICIPAL ENTRANCE IMPROVEMENTS

Motion by Bowers, secc. Andrejko that based upon the recommendation of the Township Engineer, to award the Municipal Entrance Improvements to Twin City Builders, Inc. in the amount of \$105,700.00. This is for the Base Bid and Add Alternate No. 1.1. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL - AWARD OF GREEN LIGHT GO GRANT

Motion by that based upon the recommendation of the Township Engineer, to award the Green Light Go Grant traffic signal work to Kuharchik Construction, Inc. in the amount of \$95,300.00. This is for the Base Bid and Add Alternate No.1 and Add Alternate No 2. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO ADVERTISE THE SALE OF VEHICLES

Motion by Bowers, secc. Andrejko to authorize the Township Secretary to advertise the sale of (1) 2008 Ford Crown Victoria and (1) 2012 Dodge Charger. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION – ZONING

Motion by Lewis, secc. Krushnowski that the area depicted on Exhibit D map currently zoned MU, which was the subject of the public hearing of June 4, 2018, be changed to I-1 and that an ordinance reflecting that change be drafted for future adoption by the board. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION – DOOR QUOTE

Motion by Lewis, secc. Krushnowski that the board approve and authorize the purchase of improvements to the police booking room door, replacing the door and jamb and installing a detention level locking system capable of electronic access control. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION – GARBAGE PACKER

Motion by Lewis, secc. Krushnowski that the board approve the repair of garbage packer #3 based on the exceptions to bidding requirements under the safe source procurement act. It has been make known to the board that the limited sources for repair and urgent need for repair make it practically infeasible to obtain the repairs at issue through the competitive bidding process. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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ADD ON MOTION –EMERGENCY REPAIRS TO SEWER LINE

The Township Solicitor stated he needs to bring attention to the board that while Mike Mazur, Township employee was inspecting the arena line, he observed water coming from underneath the sewer pipe. The Wyoming Valley Sanitary Authority took a sample and it returned positive for sewage. Due to the high flow in the creek, our employees could not get back to the line until the creek receded approximately June 4. This is a situation, which is my understanding that an emergency repair due to sewage in the water line needs to be declared.

The Township engineer stated that last week, engineers went with Mike Mazur to review the site. There was seepage coming in from the sanitary pipe which is along the stream bank. Based on DEP regulations, there is a potential for sewage getting into the creek. We determined this is an emergency situation to have addressed immediately. We discussed this with the contractors and they are ready to move ahead with this.

The Township Solicitor stated that as the Board is aware, the authority exists in the First Class Township Code to declare this an emergency without the vote of the full board. However, since it happened at a time when we have a public meeting, we thought it would be the best practice to bring this before the board and have a public vote on it. I request a motion to declare this an emergency and seek the repairs recommended by the Engineer.

Motion by Lewis, secc. Krushnowski that said issue at hand be declared an emergency situation. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADJOURNMENT

Motion by Andrejko, secc. Lewis to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Donna M. Makarczyk, Secretary