

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
DECEMBER 14, 2015
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on December 14, 2015 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners George Bowers, Frank Ciavarella, Russell Davis, William Howatt, Jeffrey Lewis, Michael Mazur, Albert Bagusky.

RECOGNITION – ALICE MATYAS OWNER OF AUSTIES RESTAURANT

Austies is celebrating 40 years in business this month! Congratulations!

ANNOUNCEMENTS

An executive Session was held on December 7, 2015 for personnel and potential litigation.

There were no fuel bids received.

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Mazur, secc. Lewis that the Secretary's Report for the month of November 2015 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on November 2 and November 9, 2015 to discuss personnel and possible litigation. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

MANAGER'S REPORT

Motion by Mazur, secc. Lewis that the Manager's Report for the month of November 2015 be accepted and filed. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Mazur, secc. Lewis that the reports from the Police, Road, Fire Department, Code Enforcement Office and Health Officer for the month of November 2015 be accepted and filed. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

TREASURER'S REPORT

Motion by Mazur, secc. Lewis that the Treasurer's report for the month of November 2015 be accepted and filed. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

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MINUTES OF MEETING OF NOVEMBER 9, 2015

Motion by Mazur, secc. Lewis that the minutes of the meeting of November 9, 2015 be accepted and filed. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

LIST OF BILLS

Motion by Mazur, secc. Lewis that the list of bills for the month of November 2015 be accepted and filed. On the motion the following voted yes: Bowers, Davis, Howatt, Lewis, Mazur, Bagusky. Voting No: Ciavarella. MOTION CARRIED.

PRIOR APPROVAL OF BILLS

Motion by Mazur, secc. Lewis that the proper officers are authorized to pay payroll and those bills at a discount or that accrue a penalty between meetings. Bills paid by this procedure will be presented at the next meeting. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

COMMUNICATIONS

Motion by Mazur, secc. Lewis that the communications for the month of November 2015 be accepted and filed. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Mazur, secc. Lewis that Mike Graboske, Ben Hultz, Dillon Ropetski, Marc McEvoy, Richard Colarusso, Patrick Wallace & Thomas Tryba be hired as a temporary laborer in the Public Works Department effective December 16, 2015 to January 14, 2016 at a rate of \$10.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Mazur that Raymond Masher, John Marczak, Dwayne Taggart, Joseph Temerantz, Jeffrey Sebecky, Chris Weaver, Dan Wegrzynowicz, Robert Williams and John Engleman be hired as temporary as needed drivers in the Hanover Township Fire Department at Stations #2, #5 and #6 effective December 16, 2015 to January 14, 2016 at a rate of \$10.00 per hour for a maximum of twenty (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

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FUEL AUTHORIZATION TO SEEK BIDS

Motion by Lewis, secc. Mazur that the Township Manager be and is authorized to advertise for bids on fuel according to the Township specifications. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

RENEWAL QUOTE – PUBLIC OFFICIALS LIABILITY/EMPLOYMENT PRACTICES LIABILITY/LAW ENFORCEMENT LIABILITY

Motion by Lewis, secc. Mazur that the quote from Joyce Insurance Group dated November 6, 2015 for the renewal of the Public Officials Liability, Employment Practices Liability and Police Enforcement Liability insurance policies with an annual premium of \$31,478.00 effective December 31, 2015 be approved and the Chairman be and is authorized to sign the quote. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

AGREEMENT – DELTA DENTAL

Motion by Lewis, secc. Mazur to approve the Agreement between Hanover Township and the Delta Dental effective January 1, 2016. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

AGREEMENT - TOWNSHIP MANAGER

Motion by Lewis, secc. Mazur to approve the Agreement between Hanover Township and the Hanover Township Manager effective January 1, 2016. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

Commissioner Lewis stated that he wants to tell Mr. Guesto what a great job he is doing, everything we have asked of him and then some. He is doing a great job, keep up the good work.

AGREEMENT – PENNSYLVANIA LOCAL GOVERNMENT INVESTMENT TRUST (PLGIT)

Motion by Lewis, secc. Mazur to approve the agreement with PLGIT for acceptance of credit card payment for Hanover Township Sewer Fees and that the Chairman is authorized to sign all documentation. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

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INVOICE – KRASAVAGE CONSTRUCTION

Motion by Lewis, secc. Mazur to approve payment to Ed Krasavage Construction for sewer line repair work in the amount of \$3,156 from the sewer fee account. This work repaired a line in the Newtown Section near Main Street that had a tree root lodged inside it. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

RESOLUTION NO. 019-2015 – PENNDOT RIGHT OF WAY

Motion by Lewis, secc. Mazur to approve Resolution No. 019-2015 as presented which allows for the Chairman to sign and the Township Secretary to attest to the agreement allowing for a right of way to relocate a sewer line for the South Valley Parkway Project. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

RECREATION GRANT REIMBURSEMENT

Motion by Lewis, secc. Mazur to authorize the Chairman and Township Manager to sign all documents pertaining to the payment request form for all reimbursements sought for the purchase of playground equipment from the awarded recreation grant. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

PENNVEST SIGNATURE AUTHORIZATION

Motion by Lewis, secc. Mazur to authorize the Chairman to sign the PENNVEST Signature Authorization Form which approves the Township Manager and Township Engineer as allowable signatures for any PENNVEST grant or loan reimbursement activities. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

INVOICE – PENNSY SUPPLY INC.

Motion by Lewis, secc. Mazur that based upon the recommendation of the Township Engineer, to approve the payment of \$180,047.00 to Pennsy Supply Inc. for resurfacing and repair on Colonels Road, Constitution Ave, Abraham Ave, President Road, Monahan Court and Countrywood Drive in the Township. This amount includes two change orders for work needed to allow proper drainage when Abraham Street was excavated. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

INVOICE – AMERICAN ASPHALT

Motion by Lewis, secc. Mazur that based upon the recommendation of the Township Engineer, to approve the payment of \$100,699.75 to American Asphalt for the resurfacing of Fellows Avenue. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

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MEETING SCHEDULE FOR JANUARY 2016

Motion by Lewis, secc. Mazur that the Board of Commissioners meetings for the month of January 2016 will be as follows:

January 4, 2016 Reorganization Meeting 7:00PM

January 6, 2016 Work Session 6:00PM

January 11, 2016 Work Session 6:30 PM - Business Meeting 7:00PM

On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

AUTHORIZATION TO PREPARE AND SUBMIT ONE SINGLE APPLICATION FOR ASSISTANCE, DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT – COMMONWEALTH FINANCING AUTHORITY – PENNSYLVANIA RACE HORSE DEVELOPMENT AND GAMING ACT (ACT 71 of 2004 AS AMMENDED) LOCAL SHARE ACCOUNT LUZERNE COUNTY GAMING FUND GRANT

Motion by Lewis, secc. Mazur that the Township Manager be and is authorized to submit one single application for assistance, DCED – Pennsylvania Race Horse Development and Gaming Act Local Share Account, Luzerne County Gaming Fund Grant for Solomon Creek Interceptor Rehabilitation Phase 1B and that the Chairman be and is authorized to sign the grant application on behalf of the Township. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

RESOLUTION NO. 020-2015 - A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HANOVER AUTHORIZING THE TOWNSHIP MANAGER TO PREPARE AND SUBMIT A LOCAL SHARE GRANT APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

Motion by Lewis, secc. Mazur to approve Resolution No. 020-2015 as presented for the SOLOMON CREEK INTERCEPTOR REHABILITATION Phase 1B grant application in the amount of \$900,000. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

AUTHORIZATION TO PREPARE AND SUBMIT ONE SINGLE APPLICATION FOR ASSISTANCE, DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT – COMMONWEALTH FINANCING AUTHORITY – PENNSYLVANIA RACE HORSE DEVELOPMENT AND GAMING ACT (ACT 71 of 2004 AS AMMENDED) LOCAL SHARE ACCOUNT LUZERNE COUNTY GAMING FUND GRANT

Motion by Lewis, secc. Mazur that the Township Manager be and is authorized to submit one single application for assistance, DCED – Pennsylvania Race Horse Development and Gaming Act Local Share Account, Luzerne County Gaming Fund Grant for Press

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Line #4 Phase 2, Medico Industries and that the Chairman be and is authorized to sign the grant application on behalf of the Township. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

RESOLUTION NO. 021-2015 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HANOVER AUTHORIZING THE TOWNSHIP MANAGER TO PREPARE AND SUBMIT A LOCAL SHARE GRANT APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

Motion by Lewis, secc. Mazur to approve Resolution No. 021-2015 as presented for MEDICO INDUSTRIES PRESS LINE #4 Phase 2 in the amount of \$1,300,000. that the Resolution be approved as submitted. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

RESOLUTION NO. 022-2015 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HANOVER AUTHORIZING NANTICOKE CITY TO BE THE LEAD APPLICANAT TO PREPARE AND SUBMIT A LOCAL SHARE GRANT APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT ON BEHALF OF THE LOWER SOUTH VALLEY COUNCIL OF GOVERNMENTS.

Motion by Lewis, secc. Mazur to approve Resolution No. 022-2015 as presented for NANTICOKE CITY TO BE THE LEAD APPLICANT FOR THE LOWER SOUTH VALLEY COUNCIL OF GOVERNMENTS gaming application in the amount of \$1,300,000. This application is for road resurfacing equipment that will be shared by members of the Council of Governments. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

2016 TAX AND REVENUE ANTICIPATION NOTE

Motion by Lewis, secc. Mazur that as per the review by the Solicitor, Landmark Community Bank be awarded the quote for the 2016 Tax and Revenue Anticipation Note as per the proposal submitted for the principal amount of \$900,000.00 cash flow purposes at an interest rate of .98%. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

REOLUTION NO. 023-2015 TAX AND REVENUE ANTICIPATION NOTE 2016

Motion by Lewis, secc. Mazur to approve Resolution No. 023-2015 as presented for the Tax and Revenue Anticipation Note for 2016. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

ORDINANCE NO. 006-2015 - APPROPRIATION ORDINANCE FOR 2016

Motion by Lewis, secc. Mazur to approve Hanover Township Appropriation Ordinance No. 006-2015 the Budget Summary for All Budget Funds allocating revenues and expenses for fiscal year 2016 appropriating specific sums from the fund equities, revenues and other financing services be adopted as advertised. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

Commissioner Ciavarella questioned in the budget on the fire department line items they have 600,000 loan, 1 mill grant and loan for 1 mill. They have a loan for \$80,000. How many years are we going to be paying \$80,000? Eileen is not here, I wanted to ask her how many years are we going to be paying this back?

Commissioner Bagusky stated he is not sure of the exact term, I think it's a 30 year note. Commissioner Ciavarella stated that he just wants to tell the Board to be very cautious of this, when you add up all these numbers, you will have spent 4 millions dollars and all your getting is a pole barn. I wish you would take different avenues.

ORDINANCE NO. 007-2015 - FIXING THE TAX RATE FOR 2016

Motion by Bowers, secc. Mazur to approve Ordinance No. 007-2015 fixing the tax rate for the 2016 general fund at five point five (5.5) mills on all real property be adopted as advertised. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

ORDINANCE NO. 008-2015 - TRANSFER OF REAL ESTATE FOR 2016

Motion by Bowers, secc. Mazur to approve Ordinance No. 008-2015 imposing a real estate tax of one (1%) per centum for the year 2016 be adopted as advertised. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

ORDINANCE NO. 009-2015 - EARNED INCOME TAX 2016

Motion by Bowers, secc. Mazur to approve Ordinance No. 012-2014 imposing an earned income tax of one (1%) per centum be adopted as advertised. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

ORDINANCE NO. 010-2015 - MERCANTILE & BUSINESS PRIVILEGE TAX

Motion by Bowers, secc. Mazur to approve Ordinance No. 010-2015 imposing a mercantile and business privilege tax setting the rate at one (1) mill for wholesale and brokers, and one and one half (1 ½) mills for retail, restaurant, hawkers, peddlers, professional and contractors for 2016 adopted as advertised. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

ORDINANCE NO. 011-2015 LOCAL SERVICE TAX ORDINANCE 2016

Motion by Bowers, secc. Mazur to approve Ordinance No. 011-2015 imposing a local services tax for the year 2016 in the amount of fifty-two (\$52.00) dollars on the privilege of engaging in an occupation within the Township pursuant to Act 7 of 2007 and Ordinance No. 005-2007 the Hanover Township Local Service Tax be adopted as advertised. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

ORDINANCE NO. 006-2015 ABOLISHING PER CAPITA TAX FOR 2016

Motion by Bowers, secc. Mazur to approve that Ordinance No 006-2015 ABOLISHING THE PER CAPITA TAX of \$5.00 per person be adopted as advertised. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

RESOLUTION NO. 018-2015 – 2016 SALARY AND COMPENSATION

RESOLUTION

Motion by Bowers, secc. Mazur to approve Resolution No. 018-2015 2016 Salary and Compensation Resolution as presented. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

RESOLUTION NO. 024-2015 – MULTI MODAL GRANT APPLICATION

Motion by Bowers, secc. Mazur to approve Resolution No. 024-2015 of the Board of Commissioners authorizing the application for a Multi Modal Transportation Fund Grant from the PA Department of Transportation and authorizing the Chairman of the Board and Township Manager to execute all documents necessary for the same. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

BUILDING PERMIT REIMBURSEMENT

Motion by Bowers, secc. Mazur upon the recommendation of the Code Enforcement Office, to approve the reimbursement of \$59.00 to Don Buckley Construction for Permit No. 9197 due to cancellation of the work. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

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AWARDING OF \$634,543.00 CERTIFICATE OF DEPOSIT FOR POLICE PENSION.

Motion by Bowers, secc. Mazur that as per the review by the Solicitor FNCB be awarded the quote for the Certificate of Deposit as per the proposal submitted for the principal amount of \$634,543.00 at an interest rate of .50%. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

LEASE/PURCHASE POLICE VEHICLE – COSTAR

Motion by Davis, secc. Mazur that as per the request of the Chief of Police Al Walker approval be granted for the lease to purchase of one (1) 2106 Police Interceptor AWD from Milham Ford, Easton PA at a cost of \$37,451.00 and that the Chairman be and is authorized to sign all documents. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

WASTE REDUCTION AND RECYCLING CENTER INC.

Motion by Davis, secc. Mazur that the proposal received from Waste Reduction and Recycling Center Inc. be accepted and that the Chairman be and is authorized to sign the document indicating acceptance. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

KEY ENERGY CONSULTING AGREEMENTS

Motion by Davis, secc. Mazur to approve the agreements from Key Energy Consulting for the purchase of electricity be accepted and that the Chairman be and is authorized to sign the documents indicating acceptance. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

INVOICE – STELL ENTERPRISES PAY APPLICATION #1

Motion by Davis, secc. Mazur that upon the recommendation of the Township Engineer, to approve pay application #1 to Stell Enterprises in the amount of \$94,972.50 for work associated with resurfacing Oxford Street. This project is funded through the Community Development Block Grant. On the motion the following voted yes: Bowers, Davis, Howatt, Lewis, Mazur, Bagusky. Abstain: Ciavarella. MOTION CARRIED.

Commissioner Ciavarella questioned the Engineer Tom Reilly. Did you say we can pay this bill? Did you check the paint job on Oxford Street? The lines, do you think its good? The lines are a little wavy, the contractor discussed giving us a credit due to the line work. Has not billed yet? What is the bill going to be like for the line work? The Township Engineer replied, I believe \$5,000.

Commissioner Ciavarella stated, I don't think we should take a credit, cant we just have them redo or have it done over because that is a terrible, terrible job. I hope the Board holds back money on the next invoice because that is a terrible, terrible job. I abstain from voting.

TAX REFUND

Motion by Davis, secc. Mazur that upon the recommendation of the Tax Collector, of refund of \$7.55 to Jack & Kovale Smulowitz. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

AGREEMENT – GOLDEN BUSINESS MACHINES SYSTEMS SUPPORT

Motion by Davis, secc. Mazur to approve the agreement with Golden Business Machines for systems support for Township computer technology. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

AUTHORIZATION TO ADVERTISE A REQUEST FOR PROPOSAL FOR TOWNSHIP ENGINEERING SERVICES

Motion by Davis, secc. Mazur that the Township Manger be and is hereby authorized to draft a Request for Proposal (RFP) for Professional Engineering Service for the position of Township Engineer and the Township Secretary is hereby authorized to advertise the same. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

Presentation to Commissioner Frank Ciavarella by Chairman Albert Bagusky. On behalf of myself and the entire Board of Commissioners to thank you in recognition of 4 years of service with this Board.

Commissioner Ciavarella stated Thank you to the Board of Commissioners and staff for being so kind and good to me when I had my set back with my health. It was such a pleasure to see how everyone was kind to me and comfort me. It has been a pleasure to serve with you. We have had our ups and downs. I believe more ups then downs. I am not going to repeat what with McArthur said "I'll be back", I really don't know. I want to wish you all good luck and thank you!

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STATEMENT BY THE CHAIRMAN

On Behalf on myself, the Board members, the administrative staff and all the Township employees, I express wishes for a Happy Holiday Season. Merry Christmas and Happy New Year.

ADJOURNMENT

Motion by Davis, secc. Mazur to adjourn the meeting. On the motion the following voted yes: Bowers, Ciavarella, Davis, Howatt, Lewis, Mazur, Bagusky. MOTION CARRIED.

Donna M. Makarczyk, Secretary