

## TELUS- Search engines and bookmarks

[TELUS® Wise]

[TELUS Wise online basics]

[5. Search engines and bookmarks]

[TELUS Wise employee] Besides typing in the web address, there are two other ways of getting to a website.

The first is by using a search engine. [Search engine: website or app that searches the Internet.]

This is a website- or app- that searches the internet for you.

Google is the best-known search engine.

To use a search engine, you type what you're looking for into the search bar.

If we didn't know the web address for Facebook for instance, we would type it here and hit "Enter". [{"facebook" entered into Google's search bar}]

We get results that look something like this [Facebook results showing different facebook webpage association's such as; Facebooks log in and Twitter account, etc.].

Google "Results" change all the time and also change based on where you are.

So if you did the search today, it might look a bit different when you look at search results.

All the clickable links will appear as blue text.

Clicking or tapping on a link will take you to a new website, or page on a website.

Links aren't just in search engines, they can be on any webpage and work the same way.

Don't click on a link unless you know where it's going.

There are two ways you can spot a link.

They are usually blue, like here and often underlined. [{"Canada Wikipedia" in blue text and underlined}]

In most browsers- when you hover the arrow over them it turns to a pointing finger, to show you that it's a clickable link.

If you've been to a website once and think you'll want to go back again, you can "Bookmark" it. This makes your browser remember the site, so you can go straight there next time. [{"Bookmark" tab selected, then "Bookmark This Tab" selected from down menu.}]

To "Bookmark" a site on Chrome: you click on the three dots [...] - at the top right, then click "Bookmarks", then "Bookmark" this tab.

The steps to “Bookmark” a tab might be a bit different on different browsers and in some browsers they're called “Favorites”. [“Bookmark” tab selected, then “Favorites” selected from drown menu.]

Once you've “Bookmarked” a website, you can see it again by clicking on: “Bookmark” or “Favorites” and go straight there by clicking on it.

Once you're on a website, you can follow some of the links you see to explore the information on the site, or you can just stay on the main page.

[TELUS® Wise logo] For more information on online basics, check out the other videos in the series. Visit our website at [telus.com/WiseOnlineBasics](https://telus.com/WiseOnlineBasics).