

NPCI/NFS/OC No.165/2015 -16

27th May, 2015

To,

All Members of National Financial Switch (NFS)

Dear Sir/Madam,

Sub: Reporting of ATMs Location details by NFS members.

We refer OC 160 dated 16th April 2015 on the subject of reporting of Geographical Deployment of ATMs in the country.

NFS Members are currently reporting every month to NPCI, number of ATMs deployed by them along with the geographical classification as per OC 160.

RBI has instructed NPCI to collate complete ATM location including geographical classifications of the ATMs deployed by NFS members across the country. This information is required to understand the geographical dispersion/deployment of ATMs across the country and to plan and strategise deployment of ATMs throughout the country. NPCI is required to report the details of ATMs deployed by NFS members on a monthly basis to RBI.

We, therefore, request you to submit complete location details of ATMs deployed as at the end of each month. The details need to be submitted by the 10th of the month following in the excel format (**refer Annexure A**) by email. We will compile the information submitted by banks/WLAOs and arrange to forward the consolidated report to RBI.

Please note that RBI needs the correct and complete information every month. Hence, we will require the wholehearted support of all banks/WLAOs for timely submission of the information so as to meet RBI's requirement and deadline.

The information called for as above should be sent to the following NPCI officials latest by 10th June 2015 for ATMs deployed upto 31st May 2015:

Name	e-Mail ID	Mobile Number
Sapna Gupta	sapna.gupta@npci.org.in	7506446590
Pratik Vora	pratik.vora@npci.org.in	7506446586
Pankaj Samarth	pankaj.samarth@npci.org.in	8108122861
Miller Koli	millier.koli@npci.org.in	8879754947

सी-9, 8वीं मंजिल,
आरवीआई प्रिमायसेस,
बान्द्रा-कुर्ला कॉम्प्लेक्स,
बान्द्रा पूर्व,

C-9, 8th Floor
RBI Premises
Bandra-Kurla Complex
Bandra East

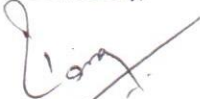
दूरभाषा / Phone: 022 2657 3150
फैक्स / Fax: 022 2657 1001
ई-मेल / email: contact@npci.org.in
वेबसाईट / Website: www.npci.org.in

NFS members shall continue to report the Total ATM count as at the end of a particular month by the 5th of the month following as per OC 160. ATM Location information sought through this OC is to be additionally provided by the 10th of every month.

Kindly ensure correct and timely submission of data since it is to be compiled at our end for onward submission to RBI.

With regards,

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Ram Sundaresan', written over a horizontal line.

Ram Sundaresan
Head – Operations

Encl: Annexure A - Excel file Format for reporting ATMs location details deployed.
Annexure B - Instruction for completing the excel format.

Instructions for completing the Annexure A

Column No.	Field Name	Character Type	Remarks	Length	Mandatory / Optional
1	Sr. No.	Numeric	Running Serial Number (No Special characters)	6	Mandatory
2	Status (New Addition -A / Closed - C / relocation - R)	Alpha	Status of the ATM Values: A = New addition C = Temporary or Permanent closed R = Relocated ATMs / Modification in location details	1	Mandatory
3	ATM / Terminal ID	Alpha-numeric	ATM ID / Terminal identification number	20	Mandatory
4	Bank code	Alpha	3 letter code assigned by NPCI to NFS member	3	Mandatory
5	Bank Name	Alpha-numeric	Institution/Bank/Participant Name	50	Mandatory
6	Make of Machine	Alpha	e.g. 'Diebold', 'NCR', 'Wincor', 'Lipi', etc.	50	Mandatory
7	Type of Machine	Alpha	e.g. 'ATM', 'Cash Dispenser', 'Cash Depositor', 'Cash Recycler', etc.	50	Mandatory
8	Address 1	Alpha-numeric	ATM Location details like Shop/Gala No, Building No./Name, etc.	50	Mandatory
9	Address 2	Alpha-numeric	ATM Location details like Road/Street name, etc.	50	Mandatory
10	Landmark	Alpha-numeric	Prominent / Important / Well Known landmark near the ATM site.	50	Optional
11	Address 3	Alpha-numeric	Additional ATM Location details	50	Optional
12	Village	Alpha-numeric	No special characters - If Village and Taluka are same, repeat it in both the fields	50	Mandatory
13	Taluka	Alpha-numeric	No special characters - If Village and Taluka are same, repeat it in both the fields	50	Mandatory
14	Town/City Name	Alpha-numeric	No special characters - If there is no Town / City name other than District, then enter the District name	50	Mandatory
15	District	Alpha-numeric	No special characters	50	Mandatory
16	State code	Alpha	As per OC 69 / 147	2	Mandatory
17	Country code	Alpha	As per OC 69 / 147	2	Mandatory
18	Postal pin code	Numeric	0-9 (Please ensure that it is valid Postal PIN Code)	6	Mandatory
19	External Camera (CCTV)	Alpha	Y / 'N' (Yes or No)	1	Mandatory
20	Onsite or Offsite or Captive/restricted	Alpha	Onsite' or 'Offsite' or 'Captive/restricted'	10	Mandatory
21	Category	Alpha	'Metro', 'Urban', 'Semi-Urban' or 'Rural' (Refer note)	10	Mandatory
22	Centre	Alpha-numeric	'Tier-1', 'Tier-2', 'Tier-3', 'Tier-4', 'Tier-5' or 'Tier-6' (Refer note)	10	Mandatory
23	Network Participation	Alpha-numeric	List all Network the ATM is connected to separated by comma e.g. NFS, DFS, Mastercard, VISA	30	For future use
24	Languages Supported List	Alpha	List all the languages that the ATM supports separated by comma e.g. English, Hindi	20	For future use
25	Phone Number	Numeric	0-9 (Please prefix with STD code also)	20	For future use
26	Braille	Alpha	Y / N (Yes or No)	1	For future use
27	Talking ATM	Alpha	Y / N (Yes or No)	1	For future use
28	Drive Up	Alpha	Y / N (Yes or No)	1	For future use
29	Handicap	Alpha	Y / N (Yes or No)	1	For future use
30	ATM location Type	Alpha-numeric	e.g. Railway Station, Airport, Hospital, Mall / Hotels, etc.	50	For future use
31	Availability	Numeric	Hours that this ATM is available to cardholders Values: 0 = Unknown 1 = Always available 2 = Business Hours 3 = Irregular Hours	10	For future use
32	Security Contact Phone	Numeric	No special characters	20	For future use



Note:	Details of tier-wise classification of centres based on population	
(i) Classification of centres(tier-wise)	Population	
Tier 1	1,00,000 and above	
Tier 2	50,000 to 99,999	
Tier 3	20,000 to 49,999	
Tier 4	10,000 to 19,999	
Tier 5	5,000 to 9,999	
Tier 6	Less than 5000	

(ii) Population-group wise classification of centres	Population	
Rural Centre	Population upto 9,999	
Semi-urban centre	10,000 to 99,999	
Urban centre	1,00,000 to 9,99,999	
Metropolitan centre	10,00,000 and above	

Source: RBI Circular - RPCD.CO.RRB.BC No. 28/ 03.05.90-A/2010-11 dated November 18, 2010

