



भारतीय राष्ट्रीय भुगतान निगम
NATIONAL PAYMENTS CORPORATION OF INDIA

NPCI/CHENNAI/2015-16/032

July 09th, 2015

To

All the member banks of Banker's Clearing House at Chennai (BCHC)

Commencement of Paper to Follow (P2F) process in Arakkonam

Dear Sir,

NPCI has tied up with M/s City Union Bank Ltd for carrying out P2F session related activities, the address of the venue is as follows:

Address

M/s CITY UNION BANK LTD
No. 67/189,
Ganthi Road, Suvalpet,
Arakkonam - 631 001

Date of Commencement 10-July-2015

Contact Details

Name:- Mr. S. Anand
Number:- 93828 65508

Paper to follow session timings

Monday to Saturday - 8:00 AM to 8:30 AM

Banks are requested to strictly adhere to the process and register complaints wherever instruments are not received / given by the respective banks. The representatives of the banks should carry the P2F reports along with the cheques for distribution to the respective receiving bank. The roles and responsibilities are detailed in Annexure I.

For detailed P2F process you may visit: <http://www.npci.org.in/GridCTSPresentation.aspx>

With warm regards

(P. Ramasubramani)
AVP - CTS (Southern Grid) and NACH Operations

Encl: Annexure I

द कॅपिटल
युनिट नं. 1001 ए, बी विंग,
10 वी मंजिल, प्लॉट नं. सी-70,
जी ब्लॉक, बान्द्रा-कुर्ला कॉम्प्लेक्स,
बान्द्रा पूर्व, मुंबई - 400 051

The Capital,
Unit No. 1001A, B Wing,
10th Floor, Plot No. C-70,
G Block, Bandra Kurla Complex,
Bandra (E), Mumbai 400051

दूरभाषा / Phone: 022 4000 9100
फैक्स / Fax: 022 4000 9101
ई-मेल / email: contact@npci.org.in
वेबसाईट / Website: www.npci.org.in

CIN : U74990MH2008NPL189067

Responsibilities of CUB

1. Verifying the identity of the participants.
2. Participant Banks Attendance to be maintained on daily basis.
3. Provide premises and other amenities for conducting the sessions.
4. Maintenance of complaints register so that the member banks can register the same in case of any cheques are not received or received in excess.

Responsibilities of member banks

1. Carry the P2F report to the session.
2. Carry the identity card of your respective Banks for participation in P2F.
3. Exchange the physical instruments with the member banks.
4. Deliver the outward instruments against acknowledgement from the recipient.
5. Receive the inward P2F instruments.
6. In case of discrepancy register the complaint maintained at the premises during the session.