Retail Internet Banking User Guide

INDEX

IDBI Retail Net Banking Registration

> **Customer who have not opt Debit card facility**

Visit any nearest Branch of IDBI Bank and submit Channel Registration form for Retail Net Banking registration. You can download form through this link - https://www.idbibank.in/apply-now.aspx#Download-Personal

> **Customer who availed Debit card facility.**

Go to IDBI Bank website > Click to Login > Personal – "**First Time User/ Register Now**"

> Click to "First Time User/ Register Now.

> Enter Account Number & Select Registration Type.

> Select Type of facility View Only or View & Transaction Both

> Enter OTP received on Registered Mobile Number in "One Time Password" field.

> On successful validation of entered details,

> After verification of OTP, enter account details/ ATM credentials.

> Click on "Verify"

> You can set the passwords.

> Once these processes are successfully completed, you will be shown success message with regard to your registration process.

> After completing this process, user will be enabled for Net Banking immediately.

Forget / Regenerate Password

➢ Click on Login > personal

➢ Click on "Generate Online password /Forgot Password".

➢ On password reset screen (next screen), Enter Customer ID, Account No &Click on continue.

➢ Enter Debit Card Number, Linked Account Number & ATM PIN and Click on Continue.

➢ Enter OTP (One Time password), received on your registered Mobile Number.

- Tick the checkbox to change the login password / transaction password / set access rights.

- Set Login or/and Transaction passwords.

Regenerate Password Offline

Visit any nearest Branch of IDBI Bank and submit Request form for password generation.

IDBI BANK

1. Accounts

1.1 Operative Account

Menu > ACCOUNTS > Operative Accounts

IDBI BANK

Operative Accounts List

Account Number Account Nickname	Account Type Branch Name	Status	Balance
0████████ RAVI RANJAN	████████ Mumbai -Narima n Point- (Sol -00 4)	Active	Total: INR 1.00 Available: INR 20,001.00
0████████ RAVI RANJAN	Savings Delhi - Karol Bagh	Active	Total: INR 2,275.90

Account Statement	View Clearing Instrume...	View Stopped Cheques
View Nominee Details	Inquire on Temporary ...	Inwards Clearing Details
Inquire on Lien	View Average Monthly ...	
View Flexi-fixed Deposi...	View Mini Statement	
View or Stop Issued Ch...	View Day End Statement	

More Actions: Type to search ▼   CONTINUE

VIEW CLOSED OPERATIVE ACCOUNTS

Click here to get the following options:

- Account statement
- View clearing Instruments
- View stopped cheques
- View Nominee details
- Inquire on Temporary Overdraft
- Inwards Clearing Details
- Inquire on Lien
- View average Monthly Balance
- View Flexi Fixed Deposits
- View Mini Statements
- View or Stop Issued Cheque
- View Day End statement

IDBI BANK LT

1.1.1 View Account Statement

Click on Account Number (Hyperlink) for Account details - Accounts details with statement will be displayed.

Use search option for modifying the search criteria (User can generate the statement for 183 days). Statement can be downloaded from here.

1.1.2 View Nominee Details:

Click to view Nominee Details

1.1.3 Lien Enquiry

Click on Inquire on Lien for checking the lien details

1.1.4 View or Stop Cheque

Click on View or Stop Issued Cheque

User can search in the basis of search criteria available on this page.

1.1.5 View Average Monthly Balance

Click on view average monthly balance to get the result.

1.1.6 View Mini Statement

Click on view mini statement to get the result.

1.1.7 End Statement

Click on view day end statement to view balance as on that day. (Statement can be downloaded for any days within last 600 Days)

1.1.8 View Stopped Cheque

Click on stopped cheques to get the result.

1.1.9 View Inward Clearing Details

Inward clearing details can be viewed on click of this link.

1.2. Deposit Account:

Menu > ACCOUNTS > Deposit Accounts

Click here to get the following options:

- View transaction history.
- View deposit schedule.
- View nomination details.
- Inquire on Lien.
- Pre Mature FD Closure.

Pre-Mature FD Closure

Menu > ACCOUNTS > Deposit Accounts List > Pre-Mature FD Closure.

Select Fixed Deposit A/c & Click to pre-mature closure then Enter "Transaction Password" & click to submit.

IDBI BANK

Generate Fixed Deposit Receipt

Go to deposit account	Click on account No.
Main Menu **Accounts** Account Summary Operative Accounts Loan Accounts Deposit Accounts Apply OD Against FD PPF Accounts NPS Accounts SSA Accounts Demat Account	0249▮▮▮19 Term Deposit 6.1 INR 11,014.00 RAVI RANJAN Delhi - Vikas Puri- (Sol -249)

Account Number	Name:	Status:
0249▮▮▮9	RAVI RANJAN	Active Account
Account Type	Branch:	
	Delhi - Vikas Puri- (Sol -249)	

Additional Details (Click to Expand/Collapse)   ∧   Step 1

Nickname:	Deposit Start Date:	Deposit Amount:
RAVI RANJAN	12/02/2021	INR 10,761.00
Maturity Date:	Maturity Amount:	Interest Rate:
13/02/2022	INR 11,434.00	6.10%
Interest Paid:	Interest Accrued:	Category:
INR 673.00	INR 673.00	RET CLD STF MT CMP
Nominee Name :	Nominee Relation :	Ledger Balance:
Not Available	Not Available	INR 11,014.00
Other Balance:	Clear Balance:	Currency:
	INR 11,014.00	INR
Status as on:	Account Open Date:	Deposit Status:
	12/02/2021	Renewal
Deposit Period:	Repayment Account Number:	Product Category:
12 Months / 1 Days		TDA
Primary Account:	Y	
View Maturity Instructions	**FD RECEIPT DOWNLOAD**	

➤ Click on more details where you can download FD Receipt by Clicking

"FD RECEIPT DOWNLOAD"

IDBI BANK

1.3 Loan Account:

Menu > ACCOUNTS > Loan Accounts

IDBI BANK

ravi ranjan
Last logged in 27 Apr'21 11:42AM

| Main Menu |
| Accounts |

Account Summary
Operative Accounts
Deposit Accounts
Loan Accounts
PPF Accounts
NPS Accounts
SSA Accounts
Demat Account
Apply OD Against FD

Accounts > Loan Accounts

My Loans

Search

Download: XLS | PDF | TXT

Loan Accounts List

Account Number Account Nickname	Account Type Branch Name	Status Interest Rate(%)	Balance
▦ ████████ RAVI RANJAN	Loan Icg Airport - Delhi-(Sol -1165)	Open 10.6	Disbursed: INR 5,50,000.00 Outstanding: INR -80,228.00

VIEW CLOSED LOAN ACCOUNTS

My Shortcuts

Select your favorite activity

Type to search

☆ ADD TO FAVORITES

Quick Links

My Loans

Search

Download: XLS | PDF | TXT

Loan Accounts List

Account Number Account Nickname	Account Type Branch Name	Status Interest Rate(%)	Balance
▦ ████████ RAVI RANJAN	Loan Icg Airport - Delhi-(Sol -1165)	Open 10.6	Disbursed: INR 5,50,000.00

Account Statement

View Repayment Sche...

View Disbursement Sc...

VIEW CLOSED LOAN ACCOUNTS

Click here to get the
following options:

- Account
  statement
- View Repayment
  schedule
- View Disbursement
  schedule

IDBI BANK

1.3.1 Account statement
Click on Account Number (Hyperlink) for Account details - Accounts details with statement will be displayed.
Use search option for modifying the search criteria (User can generate the statement for 183 days).
Statement can be downloaded from here.

1.3.2 View Repayment Schedule:
Click to view Repayment Schedule

1.3.3 View Disbursement Schedule
Click on Inquire on Disbursement Schedule for checking the Loan Disbursement details

1.4 PPF Accounts
Menu > ACCOUNTS > PPF Accounts

1.4.1 PPF account Statement
Use search option for modifying the search criteria (User can generate the statement).
Statement can be downloaded from here.

1.4.2 Online PPF Subscription
Click here to subscribe the amount in your PPF account.

1.4.3 ast Online subscription
Click here to check past online subscription in your PPF account.

1.5 NPS Accounts
Menu > ACCOUNTS > NPS Accounts

1.6.1 Online NPS Subscription

Click here to subscribe the amount in your NPS account.

1.6.2 Past Online subscription

Click here to check past online subscription in your NPS account.

IDBI BANK

1.6 SSA Accounts
Menu > ACCOUNTS >SSA Accounts

1.6.1 SSA Account Statement
Click here For SSA Account statement.

1.6.2 Online SSA Subscription

Click here to subscribe the amount in your SSA account.

1.6.2 Past Online subscription

Click here to check past online subscription in your NPS account.

1.7 DEMAT
Menu > ACCOUNTS >DEMAT

> ➢ Select your depository and submit.

1.7.1 Account Details

Click here to see your updated account details in DEMAT account.

1.7.2 Billing Statement

Click here to check charges related to the DEMAT Account.

1.7.3 Enable Email Statement

Click here to get Email statement for the DEMAT Account.

1.7.4 Holding Details

Click here to check Holding Details in DEMAT Account.

1.7.5 Statement of transaction

Click here for statement of particular transaction of DEMAT Account.

1.8 Apply OD against FD

Menu > ACCOUNTS > Apply OD against FD

Select the FD Account and continue

Apply OD Against Fixed Deposit

Account Number	Type to search ▼

Type to search

- RAVI RANJAN -
(INR)

CONTINUE

My Deposit Accounts

1 Payment Details — 2 Preview and Confirm — 3 Summary

* Indicates Mandatory Fields

Account Holder Name :	RAVI RANJAN
Home Branch Name :	Delhi - Vikas Puri- (Sol -249)(249)
Account NickName	RAVI RANJAN
Account Number	▇▇▇▇▇▇
Branch Name :	Delhi - Vikas Puri- (Sol -249)
Account Balance:	10,849.00
Deposit Amount:	10,761.00
Deposit Date	12/02/2021
Maturity Date:	13/02/2022
Maturity Amount:	11,434.00
Interest Rate:	6.1
Applicable ROI on Overdraft:	8.1
Maximum Applicable amount of Loan:	9,764.10
Enter the Overdraft Required (in multiple of Rs.100/-):	_____
Enter the Tenure Of Overdraft (in months):	_____
Purpose of Advance :	Type to search ▼

- Enter the Overdraft amount
- Enter The Tenure of Overdraft(in Months)
- Select Purpose of advance
- Click On **'Continue'.**
- Enter OTP and Transaction password & Click on **'Submit '.**

CONTINUE   BACK

IDBI BANK

2. Fund Transfer

2.1 Make Payments

Menu > Fund Transfer > Make Payments

NEFT/RTGS Payment

① Payment Details	② Preview and Confirm	③ Summary

* Indicates Mandatory Fields

From Account*   ▬▬▬▬▬▬▬▬▬- ▼

Eff.Avl.Balance (Incl.FFD Bal): INR   33,632.94

Personal Beneficiary*   Type to search ▼

Amount*   INR _____

Frequency Type*   ◉ One Time   ○ Recurring

Transaction Date (dd/MM/yyyy)*   25/08/2021   📅

Network*   NEFT ▼

Transaction Purpose   Type to search ▼

Remarks : _____

💾 Save Transaction   ⭐ Add to Favorites   [ADD NEW ENTRY]   [CONTINUE]

Payment Confirmation

✓ Payment Details	② Preview and Confirm	③ Summary

From Account: 0550▬▬▬▬▬56
To Account: A K DIWAKER

Amount: INR 10.00
Transaction Type: Initiate NEFT Payment
Beneficiary Type: Personal Payees
Network: NEFT
Frequency Type: One Time

Payment Date: 25/08/2021
Remarks:
Transaction Purpose:

Additional Details

Remarks   _____

Enter your credentials to confirm the transaction

CONFIRMATION DETAILS

One Time Password*   _____   [RE-GENERATE OTP]

OTP has been generated and sent to your registered Mobile Number .Valid only for reference id 47267719.

Transaction Password*   _____

[SUBMIT]

Fund Transfer to own accounts

> ➤ Click on 'Make Payments' ⟶ 'Own Accounts Transfer'.
> ➤ Select Account Numbers to be debited & credited from Dropdown.
> ➤ Enter Amount.
> ➤ Click on 'Continue'.
> ➤ Enter Transaction password and OTP & Click on 'Submit'.

Fund Transfer to other IDBI BANK A/c's

> ➤ Click on 'Make Payments' ⟶ ' Other IDBI BANK A/c '
> ➤ Select Account Numbers to be debited & credited from Dropdown. (If account to be credited is not shown in drop-down, perform Add beneficiary.)
> ➤ Enter Amount.
> ➤ By default, Transaction Date will be current date. For scheduling transaction for future date, date may be selected from the calendar.
> ➤ Recurring Transactions- If a transaction has to be done repeatedly with the same amount & beneficiary, Frequency may be set to Daily/ Weekly/ Monthly/Quarterly/ Half-Yearly/ Yearly. Enter number of instalments.
> ➤ Click on 'Continue'.
> ➤ Enter Transaction password and OTP & Click on 'Submit'.

NEFT and RTGS Payment

> ➤ Click on ''Make Payments ' ⟶ 'NEFT and RTGS Payment '
> ➤ Select Account Numbers to be debited & credited from Dropdown. (If account to be credited is not shown in drop-down, perform Add beneficiary.)
> ➤ Enter Amount.
> ➤ By default, Transaction Date will be current date. For scheduling transaction for future date, date may be selected from the calendar.
> ➤ If a transaction has to be done repeatedly with the same amount & beneficiary, Frequency may be set to Daily/ Weekly/ Monthly/Quarterly/ Half-Yearly/ Yearly. Enter number of instalments.
> ➤ Select Network 'NEFT or RTGS'.
> ➤ Click on 'Continue'.
> ➤ Enter Transaction password and OTP & Click on 'Submit'.

IDBI BANK

IMPS Payment

- ➢ Click on ''Make Payments' ⟶ 'IMPS Payment '
- ➢ Select Account Numbers to be debited & credited from Dropdown. (If account to be credited is not shown in drop-down, perform Add beneficiary.)
- ➢ Enter Amount.
- ➢ By default, Transaction Date will be current date.
- ➢ Click on 'Continue'.
- ➢ Enter Transaction password and OTP & Click on 'Submit'.

2.2 Transaction Limits Inquiry

Menu > Fund Transfer > Transaction Limits Inquiry

- ➢ Enable you to View your transaction Limit.

IDBI BANK   ravi ranjan
Last logged in:25 Aug'21 11:55AM

Main Menu
Fund Transfer

Fund Transfer > Transaction Limit Inquiry

Make Payments

Transaction Limit Inquiry

Transaction Limit Inquiry

Transaction Type(s)	Daily Amount Limit (Available Limit/Total Limit)
Bill Presentment,Direct Tax Payments,Central Board of Excise and Customs,Customs Duty Tax Payments,Online Application form for GOI Savings Bonds,Bill Payment,Immediate Payment Service,Mobile Top-Up Recharge,NEFT Payment,OCH Payments,PPF and NPS Subscriptions,Initiate Payment Forms Transaction,RTGS Payment,Sovereign Gold Bond,Shopping Mall Payment,State Tax Payments	50,000.00 / 50,000.00
Quick Transfer,Funds Transfer Third Party Account,Funds Transfer	50,000.00 / 50,000.00

View/Update Transaction Limit

Add Beneficiary

View/Update/Delete Beneficiary

Scheduled Transactions

Recurring Instructions

Saved Transactions

Completed Transactions

Generate/View MMID

My Shortcuts

Select your favorite activity

Type to search

ADD TO FAVORITES

2.3 View/Update Transaction Limits

Menu > Fund Transfer > Transaction Limits Inquiry

Enable you to change your transaction Limit.

<table>
<tr>
<td>

Fund Transfer > View/Update Transaction Limit

Personalize Limits

(1) Limit Details (2) Preview and Confirm (3) Summary

Limit Details

Indicates Mandatory Fields

Your Current Transaction Limit is : 1,00,000.00

Your Daily Transaction Limit is Rs. 1,00,000.00 (Rs.50,000.00 within Bank + Rs.50,000.00 outside Bank)

Set Daily Limit :* [Type to search]

My Shortcuts
Select your favorite activity
[Type to search]
⭐ ADD TO FAVORITES

CONTINUE

</td>
<td>

View/Update your Transaction Limits:

➢ You can set your Daily Transaction Limits.

➢ Select Daily Limit and 'Continue'.

➢ Enter Transaction password and OTP & Click on 'Confirm'.

</td>
</tr>
</table>

2.4 Add Beneficiary

Menu > Fund Transfer > Manage Beneficiary

Main Menu
Fund Transfer

Make Payments
Transaction Limit Inquiry
View/Update Transaction Limit
Add Beneficiary
IMPS Pending Status
View/Update/Delete Beneficiary
Scheduled Transactions
Recurring Instructions
Saved Transactions
Completed Transactions
Generate/View MMID

Fund Transfer > Add Beneficiary

Add Beneficiary

Select Beneficiary Type

Within Bank | Other Bank IFSC & Account Number(P2A) | Other Bank Mobile No. & MMID(P2P)

NOTE:

1. As per the guidelines a new beneficiary added for fund transfer shall be active after 30 minutes .

2. A maximum number of 8 beneficiaries only can be added per day for fund transfers.

Add Beneficiary

Click on 'Add beneficiary'.

➢ Select 'With in BANK' to add other IDBI BANK account.

➢ Select 'Other Bank-IFSC & Account Number (P2A)' for NEFT/RTGS/IMPS transaction.

➢ Select 'Other Bank-Mobile No. & MMID (P2P)' for IMPS transaction.

To View/Modify/Delete Beneficiary Details

➢ Click on 'Registered Beneficiary'.

➢ Select 'View/Modify Beneficiary Details/Limits' to modify the limit of exiting payee.

Fund Transfer > View/Update/Delete Beneficiary

View Beneficiary Details

Search 🔍

Download: XLS PDF TXT

Beneficiary List

Beneficiary ID	Nickname	Account Number	IFSC Code	Activation Status
25801076	▬▬▬▬	▬▬▬▬▬	▬▬▬▬▬	Active ⋮
25801070	VIVEK SINGH ▬▬▬▬	▬▬▬▬▬		

Edit Beneficiary   View History

Copy & Add New Benef...   View Recurring Instruc...

Delete Beneficiary   View Scheduled Trans...

Make a Transaction

View Completed Trans...

Page Numb

BACK

IDBI BANK

2.5 My Transaction

Menu > Fund Transfer > My Transaction

Click here to view Transaction Status

> ➤ Recurring transactions.
> ➤ Schedule transactions.
> ➤ Completed transactions.
> ➤ Saved transactions.

2.6 Generate /View MMID

3. Bill Payments

3.1 Register Billers

Menu > Bill Payments > Register Billers
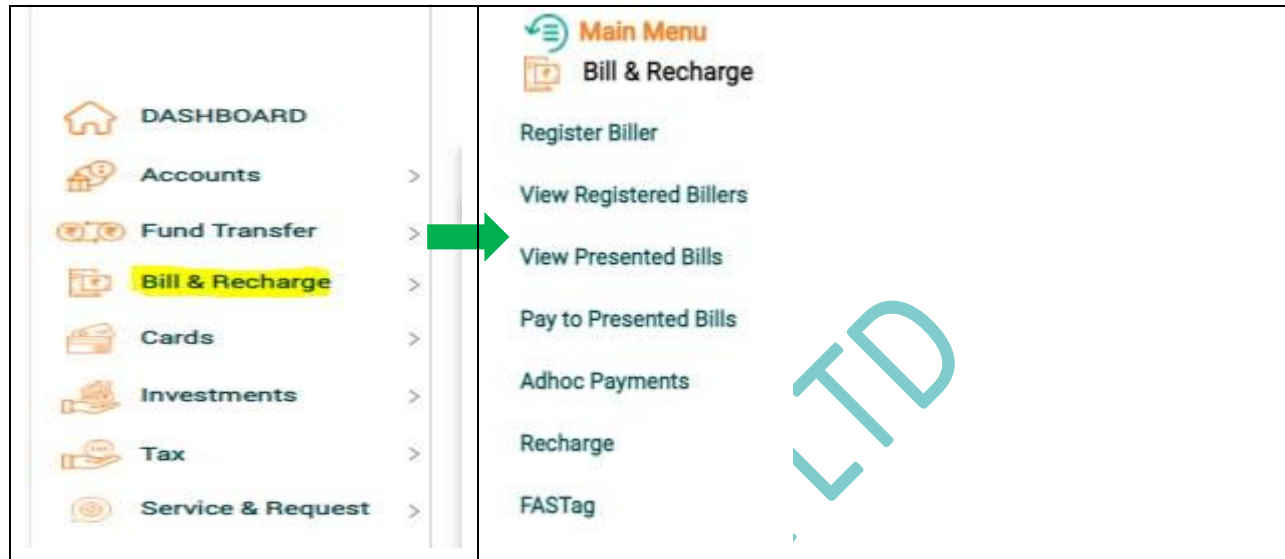
3.1.1 Register Biller

- ➢ Click on 'Register Biller' for Addition the register Biller
  (If user selects Auto pay request as yes then Bill will presented and auto paid)

- ➢ Click on 'View Registered Billers' Details for view details of registered Billers

- ➢ Click on 'View presented Bills' for View presented bills for payment

- ➢ Click on 'Pay to presented Bills' for pay to presented bills for payment

- ➢ Click on 'Adhoc Payments' for adhoc Bill Payments

- ➢ Click on 'Recharge' for Mobile Recharge

- ➢ Click on 'FASTag' for recharge the IDBI Fastag

3.2 Pay to Presentment Billers

Menu > Bill Payments > Pay to presentment Billers

Pay Your Presented Bills:

- ➤ Select your account for make the payment.
- ➤ Select the presentment biller Through 'LOOK UP'
- ➤ Enter the Amount.
- ➤ Enter The Remarks.
- ➤ Enter Transaction password and OTP & Click on 'Confirm '.

3.3 Pay to Payment Billers

Menu > Bill Payments > Pay to payment Billers

Pay to Payment Bills:

- ➤ Select your account for make the payment.
- ➤ Select the Adhoc Biller Name Through 'LOOK UP'
- ➤ Enter the Amount.
- ➤ Enter The Remarks.
- ➤ Enter Transaction password and OTP & Click on 'Confirm'.

4. Cards

4.1 IDBI Credit card Payments
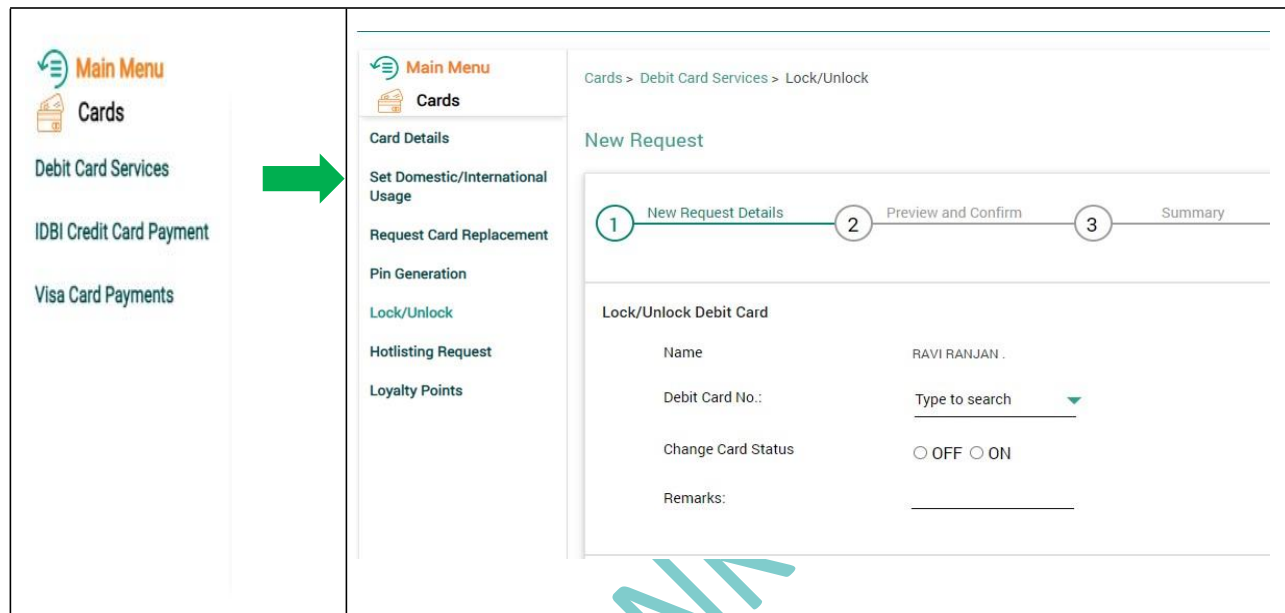
Menu > Cards > IDBI Credit card Payments

IDBI credit Card Payments :

- ➢ Click for Register new beneficiary for IDBI credit card payments.
- ➢ Select 'Make payment' for making the payment for registered IDBI bank Credit card.
- ➢ Enter OTP and Transaction password & Click on 'Confirm'.
- ➢ Select view past transaction.
- ➢ Select for modify or delete the schedule payments.
- ➢ Select for modify or delete IDBI credit card Beneficiary.

4.2 Visa Card Payments

Menu > Cards > Visa Card Payments

Visa Card Payments:

➢ Click for Register new beneficiary for Visa card payments.

➢ Select 'Make payment' for making the payment for registered Visa Credit card.

➢ Enter OTP and Transaction password & Click on 'Confirm'.

➢ Select view past transaction.

➢ Select for modify or delete the schedule payments.

➢ Select for modify or delete IDBI Visa card Beneficiary.

IDBI BANK

4.3 Debit Card Services

Menu > Cards > Debit card services

Debit card Services:

➤ Click on 'Card Details' to check the Debit Card details (ATM limit, POS Limit, Card Status, Expiry date etc.)

➤ Select Set Domestic/International Usage for On/OFF the Usage of Debit card.

➤ Select Request card replacement for new card of Card Replacement.

➤ Select Pin Generation for generate Green PIN.

➤ Select Hotlisting Request for hotlist the debit card.

➤ Select for redeem Debit card Loyalty points earned by using debit Card.

5. Investments

5.1 Deposits

Menu > Investments > Deposits

Main Menu **Investments** Deposits Mutual Fund Bonds Insurance LIC Premium Payment IPO	**Main Menu** **Investments** Add a Policy LIC Policy Payment List of Registered Policies Past Payment Receipts Investments > LIC Premium Payment > Add a Policy Add LIC Policy ① Policy details ② Preview and Confirm BILLER DETAILS Name LIC NETBANKING PRI Nickname* Address: MUMBAI
Main Menu **Investments** Open SSP/SSP Plus RD Open Fixed Deposit Account Renew Fixed Deposit Account	Open a fixed deposit and renew the Fixed deposit: ➢ Click here to Open Systematic Savings Plan/RD. ➢ Click here to Open Fixed Deposit Account. ➢ Click here to Renew Fixed Deposit Account.

IDBI BANK

5.2 Mutual Fund

Menu > Investments > Mutual Funds

> After furnishing all the details and Click **"SUBMIT"** to Invest in Mutual fund.

5.4 Insurance

Menu > Investments > Insurance

Main Menu **Investments** Pradhan Mantri Suraksha Bima Yojana Pradhan Mantri Jeevan Jyoti Bima Yojana Atal Pension Yojana	Here you can invest in Govt. social security schemes: ➢ Click here to invest in PMSBY. ➢ Click here to Invest in PMJJBY. ➢ Click here to Enrol for Atal pension yojana.

5.5 LIC Premium Payment

Menu   > Investments   > LIC Premium Payment

Main Menu **Investments** Deposits Mutual Fund Bonds Insurance LIC Premium Payment IPO	**Main Menu** Investments Add a Policy LIC Policy Payment List of Registered Policies Past Payment Receipts Investments > LIC Premium Payment > Add a Policy Add LIC Policy ① Policy details ───── ② Preview and Confirm BILLER DETAILS Name LIC NETBANKING PRI Nickname* Address: MUMBAI
Main Menu **Investments** Add a Policy LIC Policy Payment List of Registered Policies Past Payment Receipts	**LIC Premium Payment:** ➢ Click here to add LIC Policy. ➢ Click here to make payment for registered policy. ➢ Click here to see the list of registered Policies. ➢ Click here to see past payment receipts.

5.6 IPO
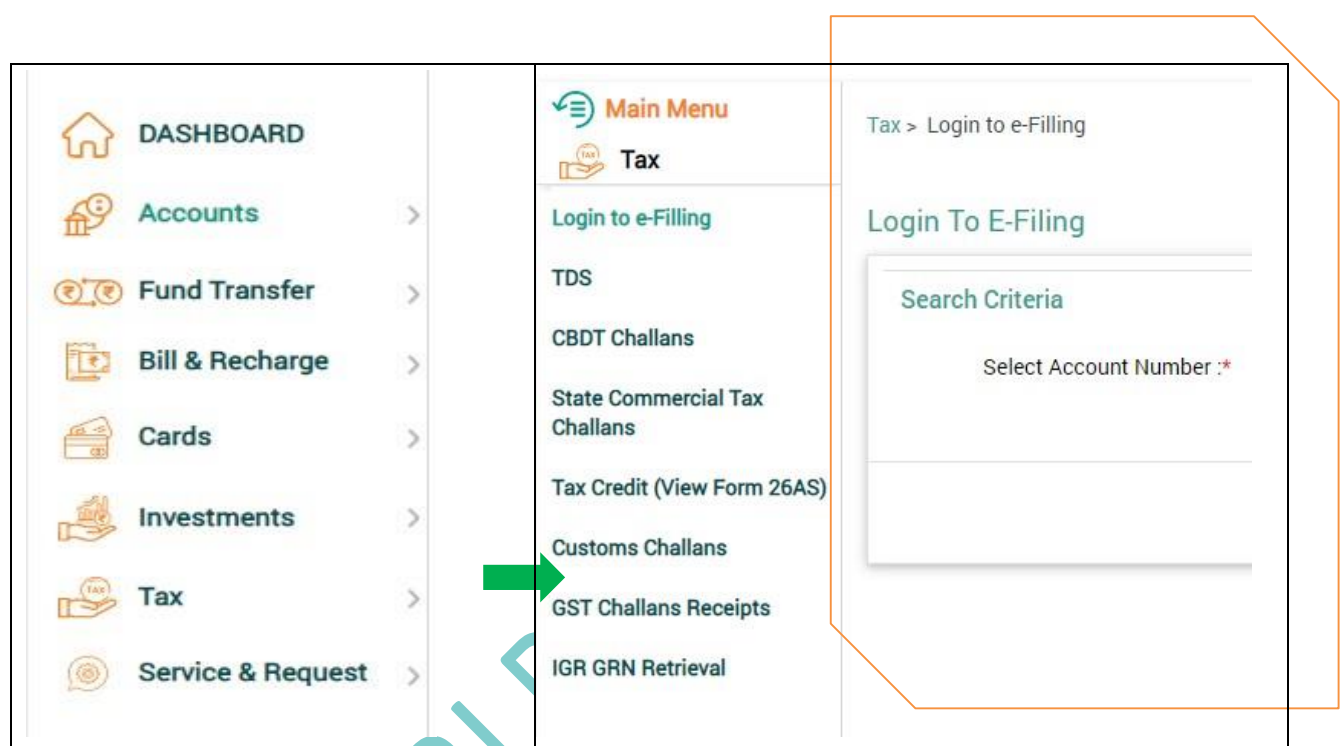
Menu > Investments > IPO

IPO Services :

➢ Click here to apply IPO online.

➢ Click to check the status of applied IPO.

➢ Click to cancel applied IPO.

6. Tax

✓ **Payment of Tax Challans and e filing**

Menu > TAX

⌂ **DASHBOARD**	⤶⦿ **Main Menu**	Tax > Login to e-Filling
🏦 **Accounts** ＞	👆 **Tax**	
	Login to e-Filling	**Login To E-Filing**
💰 **Fund Transfer** ＞	TDS	
🗂 **Bill & Recharge** ＞	CBDT Challans	**Search Criteria**
💳 **Cards** ＞	State Commercial Tax Challans	Select Account Number :*
🤲 **Investments** ＞	Tax Credit (View Form 26AS)	
👆 **Tax** ＞	Customs Challans	
◎ **Service & Request** ＞	GST Challans Receipts	
	IGR GRN Retrieval	

- ✓ Tax Credit (View Form 26 AS) :-
- ➢ Select the pan number from the pan number list and click on continue.
- ➢ Check the confirmation details and click on View 26 AS (it will direct you to the NSDL website)

- ✓ Login to e-Filling: This link will take you to income tax website.
- ✓ CBDT/State Commercial Tax/Customs/GST- Click here to view or download challan receipt.
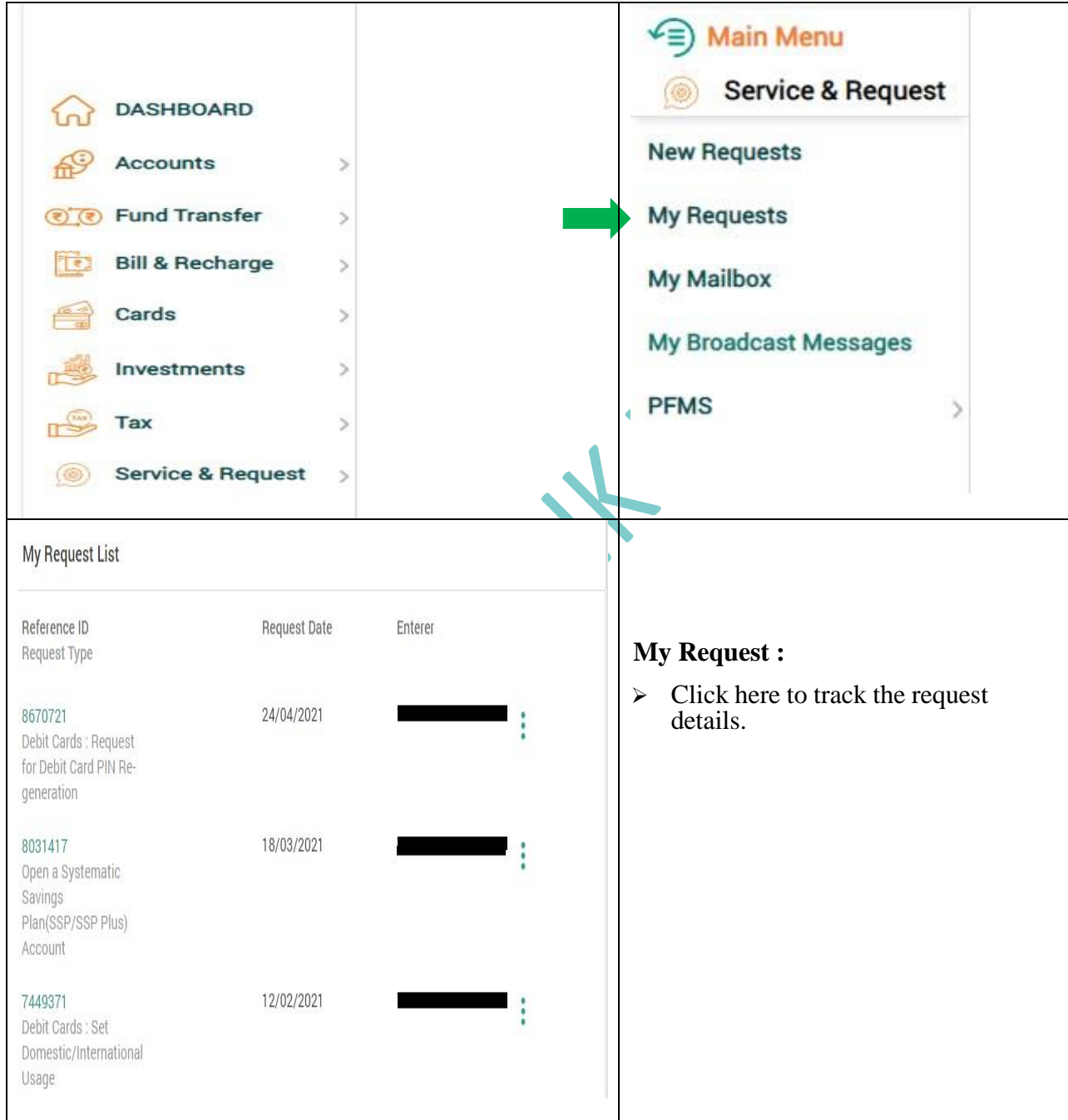
7. Service Request

- **7.1 New Request**

Menu > Service Request > New Request > Accounts

> Aadhaar Linking Request	➢ Click here to submit Aadhar Linking request.
> Open a Systematic Savings Plan(SSP/SSP Plus) Account	➢ Click here to submit Request for open FD/RD account and Renew FD account
> Open Fixed Deposit Account	
> Renew Fixed Deposit Account	➢ Click here to submit Request for Renew FD account.
> Form 15G/H	➢ Click here to submit 15G/H form.
> Operative Accounts : Request New Cheque Book	➢ Click here to submit for a new chequebook.
> Operative Accounts : Stop Cheque	➢ Click here to stop the issued cheque.
> Positive Pay : Confirm Cheque Details	➢ Click here to provide the confirmation for Cheque issued by you
> Register for mobile banking	➢ Click here to register for Mobile Banking
> Submit ReKYC	➢ Click here to submit the Re KYC
> Atal Pension Yojna	➢ Click here to enrol yourself for APY
> Update Email ID	➢ Click here to update the Email ID

7.2 My Request

Menu > Service Request > My request

My Request :

➢ Click here to track the request details.

7.3 My Mail Box

Menu > Service Request > My Mail Box

IDBI BANK

8. Special Icons

8.1 Bell Icon
8.2 Profile picture
8.3 Mail box
8.4 Logout button

ravi ranjan
Last logged in: 15 Sep'21 02:41PM

9. My Profile –

ravi ranjan
Last logged in:
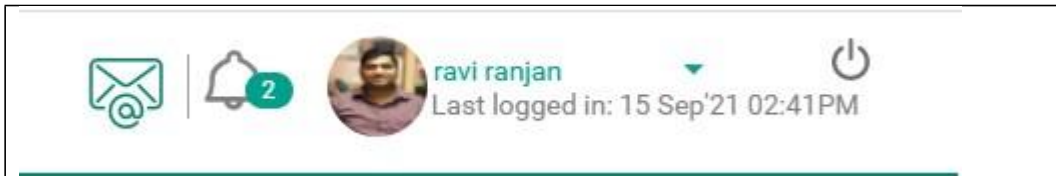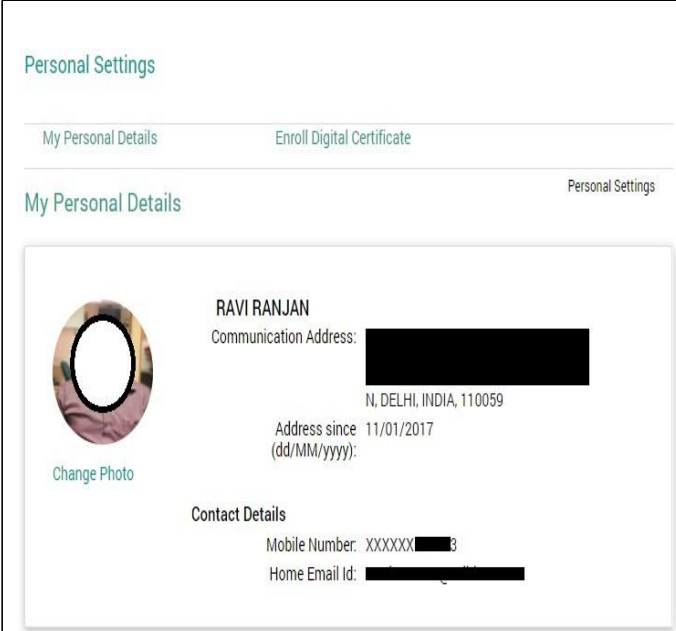
Click here to view the profile
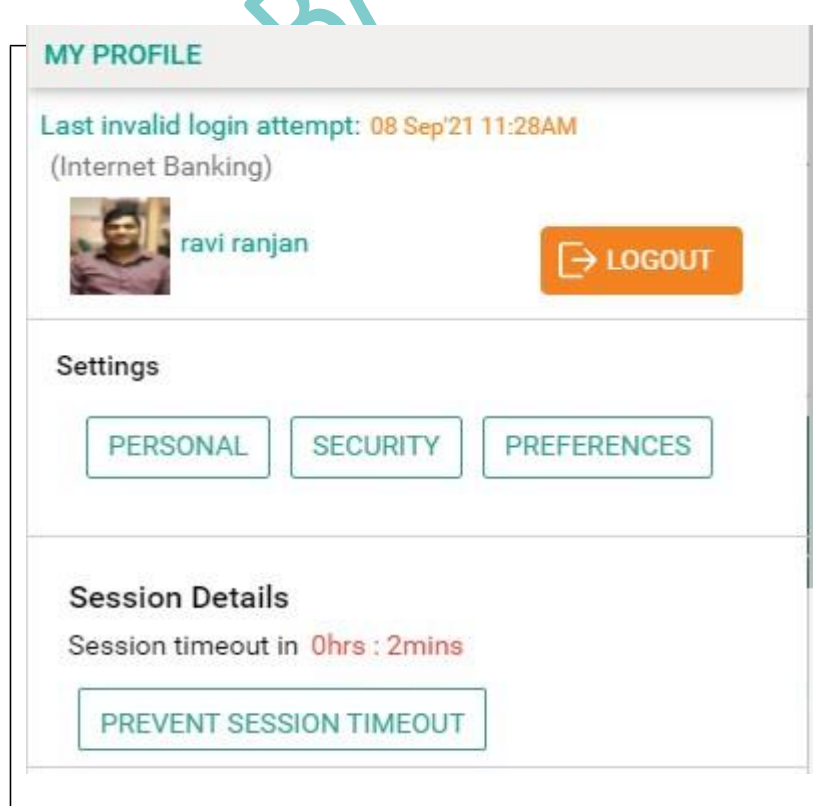
MY PROFILE

Last invalid login attempt: 08 Sep'21 11:28AM
(Internet Banking)

ravi ranjan
[→ LOGOUT

Settings

| PERSONAL | SECURITY | PREFERENCES |

Session Details
Session timeout in 0hrs : 2mins

PREVENT SESSION TIMEOUT

9.1 Personal Settings

Personal Settings My Personal Details Enroll Digital Certificate My Personal Details Personal Settings RAVI RANJAN Communication Address: N, DELHI, INDIA, 110059 Address since 11/01/2017 (dd/MM/yyyy): Change Photo **Contact Details** Mobile Number: XXXXXX█████3 Home Email Id:	➢ Click on 'My Personal Details' to view your updated details in account. ➢ Click on 'Enroll Digital Certificate' to Enrol and get the digital certificate.

9.2 Security Settings

- **Change Passwords**

➢ Enter your old Login password.

➢ Enter new password.

➢ Re-type new password.

➢ Enter your old Transaction password.

➢ Enter new password.

➢ Re-type new password.

➢ Enter OTP and Old Transaction password & Click on 'Submit'.

Update Channel Login ID

➢ To update your Channel Login id, click on update Login id.

➢ Click on Update button.

➢ Enter new Login id and transaction password and OTP for the confirmation.

Update image/phrase details

➢ Select image/enter phrase.

➢ Enter OTP sent on your registered mobile number and submit.

Soft Token Registration

➢ To get the Activation Code, click on the Soft Token Registration to generate the Activation Code. The code is sent to registered mobile number.

➢ Enter the code on the Soft Token mobile application to get the application activated

Soft Token Activation Code Regeneration

➢ Click on Soft Token Activation Code Regeneration

➢ Code will be sent to your registered mobile number.

Soft Token Deactivation

➢ Click on Deactivate to deactivate for the Soft Token.

9. 3 Preferences

✓ **Set Preference**

➢ Calendar Type

➢ Date Format: Choose the desired date format.

➢ Amount format:

➢ Language: Select your default language.

➢ Account list screen view:

➢ Primary Account number: Select your primary account number.

➢ Nick name

➢ Enter OTP sent on your registered mobile number and transaction password and "Update".

User can also Update account preferences, Set favourite accounts and Manage account groups.

Thank you