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Date: June 7, 2022

Dear Shareholder,

Subject: Intimation / Communication in respect to Deduction of tax at source on Dividend for Financial Year 2021-22.

We are pleased to inform that the Board of Directors of your Bank has recommended dividend of Rs. 1.90 per Equity share of face value of Rs.10 each, subject to approval of Shareholders at the ensuing 20th Annual General Meeting of the Bank, scheduled to be held on Thursday, 30th June, 2022 through Video Conference (VC) / Other Audio-Visual Means (OAVM).

As per the provisions of the Income Tax Act, 1961 ('the Act'), dividend paid on or after 1st April 2020, is taxable in the hands of shareholders and depending upon the residential status and classification of the shareholders as per the provisions of the Act, the Bank is required to deduct tax at source ('TDS') from dividend paid to the shareholders at the applicable rates as mentioned below:

Resident Shareholders:

Sl No	Particulars	Tax Rate	Documents Required
1	Individual Shareholder receiving aggregate of total dividend not exceeding Rs. 5000 from the Bank during FY 2022-23.	NIL	Not Applicable
2	Shareholder with valid PAN (including individual shareholders receiving aggregate dividend in excess of Rs.5000 from the Bank during FY 2022-23)	10%	Shareholders to update / verify their PAN and residential status as per the Act, if not already done, with the Depository Participant (if shares are held in DEMAT form) and with the Bank's Share Transfer Agent i.e., Datamatics Business Solutions Ltd (if shares are held in Physical form).
	Any resident individual shareholder submitting Form 15G / Form 15H	NIL	a. Form 15G (applicable to individual below 60 years) (Annexure-A) / Form 15H (applicable to individual of 60 years or above) (Annexure-B) (as applicable) b. Self-attested copy of PAN
3	Shareholder not having valid PAN/ without registration of PAN/is a "specified person" as per Section 206AB of the Act.	20%	Not Applicable

Sl No	Particulars	Tax Rate	Documents Required
4	Shareholder submitting certificate under Section 197 of the Act	Rate mentioned in the certificate	Self-attested copy of the certificate under Section 197 obtained from Income Tax Authority . The same should be valid for FY 2022-23 and should cover dividend income.
5	Insurance Company under Section 194 of the Act.	NIL	<ul style="list-style-type: none"> a. Self-attested copy of PAN b. Copy of registration certificate issued by IRDAI c. Self-declaration in Annexure-C that the shareholder has full beneficial interest with respect to the shares owned by it.
6	Persons covered under Section 196 of the Act (Govt, RBI, Corporations established under Central Act and exempt from Income Tax, Mutual Fund under Section 10(23D))	NIL	<ul style="list-style-type: none"> A. Self-attested copy of PAN B. Copy of registration / exemptions substantiating the applicability of Section 196 of the Act. C. Self-declaration in Annexure-C that the person is covered under Section 196 of the Act.
7	Alternative Investment Fund (AIF) established in India	NIL	<ul style="list-style-type: none"> A. Self-attested copy of PAN B. Copy of registration certificate issued by SEBI C. Self-declaration in Annexure C that its dividend income is not chargeable under the head 'Profit and Gains of Business or Profession' and exempt under section 10(23FBA) of the Act and they are established as Category I or Category II AIF under the SEBI regulations.
		10%	This rate is applicable for Category III AIF
8	Any other entity exempt from withholding tax under the provisions of section 197A of the Act (including those mentioned in Circular No. 18/2017 issued by CBDT)	NIL	A self- declaration in Annexure-C that the person is covered under the provisions of section 197A of the Act.
9	Any other entity entitled to exemption from TDS	NIL	Valid self-attested documentary evidence (e.g., copy of the relevant registration, notification, order, etc.) in support of the entity being entitled to TDS exemption.

Non-Resident Shareholders:

Sl No	Particulars	Tax Rate	Documents Required
1	Foreign Institutional Investors (FIIs) / Foreign Portfolio Investors (FPIs)	20% (plus applicable surcharge and cess) or Tax Treaty rate** whichever is lower	<p>Update/Verify the PAN and legal entity status as per the Act, if not already done, with the depositories. Provide declaration in Annexure-D whether the investment in shares has been made under the general FDI route or under the FPI route. Shareholders may also apply for a lower TDS rate as per the relevant Double Taxation Avoidance Agreements ('DTAA'), by submitting following documents:</p> <ol style="list-style-type: none"> Self-attested copy of PAN, if any. If PAN is not available, information to be provided under Rule 37BC(2) of Income Tax Rules, 1962 in Annexure-E Tax Residency Certificate (TRC)^ obtained from the tax authorities of the country of which the shareholder is a resident, valid for FY 2022-23 (covering the period from April 1, 2022 to March 31, 2023); Duly filled and Signed Form 10F in Annexure-F Self-declaration for FY 2022-23 (covering the period from April 1, 2022 to March 31, 2023) as per Annexure-G from Non-resident on shareholder's letterhead, primarily (not exclusive list) covering the following: <ul style="list-style-type: none"> ✓ Non-resident is eligible to claim the benefit of respective tax treaty ✓ Non-resident receiving the dividend income is the beneficial owner of such income ✓ Dividend income is not attributable/effectively connected to any Permanent Establishment (PE) or Fixed Base in India.
2	Other Non-resident shareholders (except those who are tax resident of Notified jurisdictional Area)	20% (plus applicable surcharge and cess) OR Tax Treaty Rate** (whichever is lower)	<p>Shareholders to update / verify their PAN and residential status as per the Act, if not already done, with the Depository Participant (if shares are held in DEMAT form) and with the Bank's Share Transfer Agent i.e., Datamatics Business Solutions.</p> <p>To avail the lower rate, the following to be submitted:</p> <ol style="list-style-type: none"> Self-attested copy of PAN, if any. If PAN is not available, information to be provided under Rule 37BC(2) of Income

			<p>Tax Rules, 1962 in Annexure-E</p> <p>B. Self-Attested copy of the Tax Residency Certificate (TRC) ^ valid for FY 2022-23, obtained from the tax authorities of the country of which the shareholder is a resident.</p> <p>C. Duly filled and Signed Form 10F in Annexure-F</p> <p>D. Self-declaration for FY 2022-23 (covering the period from April 1, 2022 to March 31, 2023) from Non-resident, in Annexure-G primarily covering the following:</p> <ul style="list-style-type: none"> ➤ Non-resident is eligible to claim the benefit of respective tax treaty; ➤ Non-resident receiving the dividend income is the beneficial owner of such income; ➤ Dividend income is not attributable/effectively connected to any Permanent Establishment (PE) or Fixed Base in India; ➤ Non-resident complies with any other condition prescribed in the relevant Tax Treaty and provisions under the Multilateral Instrument ('MLI'); ➤ Non-resident does not have a place of effective management in India. <p>Application of the beneficial rate of tax treaty for TDS is at the discretion of the Bank and shall depend upon completeness of the documentation and review of the same by the Bank.</p>
3	Non-Resident Shareholders who are tax residents of Notified Jurisdictional Area as defined u/s 94A(1) of the Act	30%	Not Applicable
4	Submitting certificate/s 197 (i.e. lower or NIL withholding tax certificate)	Rate provided in the certificate	If lower/ NIL withholding tax certificate obtained from Incometax authority is submitted, tax will be withheld at the rate specified in the said certificate, subject to furnishing a self-attested copy of the same. The certificate should be obtained on TAN of the Bank i.e., MUMU08577C, valid for FY 2022-23 and should cover dividend income.
5	Non-resident shareholder who is a "specified person" as per section 206AB.	40% (plus applicable surcharge and cess)	Not Applicable

Sl No	Particulars	Tax Rate	Documents Required
6	Any other entity entitled to exemption from TDS	NIL	Self-declaration substantiating the fulfilment of prescribed conditions and Valid self-attested documentary evidence (e.g., copy of the relevant registration, notification, order, etc.) in support of the entity being entitled to TDS exemption.

^In case, the TRC is furnished in a language other than English, the said TRC would have to be translated from such other language to English language and thereafter duly notarized and apostilled copy of the TRC would have to be provided.

** The beneficial Tax Treaty rates will not automatically apply at the time of tax deduction/withholding on dividend amounts. Application of beneficial Tax Treaty Rate shall depend upon the completeness and satisfactory review by the Bank of documents submitted by non-resident shareholders. In case documents are found to be incomplete, the Bank reserves the right to not consider the tax rate prescribed under the tax treaty.

Notes:

1. The above-mentioned forms / declarations can be downloaded from the Bank's RTA at <https://tdsforms.datamatics bpm.com/> or <https://www.datamatics bpm.com/> under tab - Service -> Registrar Transfer Agent -> RTA quick links -> Submission of Tax Exemption Forms
2. If dividend income is taxable in hands of any person other than the recipient of the dividend (e.g. Clearing member/corporations), then requisite details to be provided by way of a declaration under Rule 37BA(2) of the Income Tax Rules, 1962 in **Annexure H**.
3. Form 15G / Form 15H can be submitted only in case the shareholder's **incometax payable** on estimated total income for FY 2022-23 is NIL.
4. Lower deduction Certificate u/s 197 of the Act may be obtained under TAN of the Bank i.e.,MUMU08577C.
5. Shareholders may note that all documents to be submitted are required to be self-attested (the documents should be signed by shareholder/authorised signatory stating the document to be "certified true copy of the original"). In case of ambiguous, incomplete or conflicting information, or valid information/documents not being provided, tax at maximum applicable rate will be deducted.
6. In case of any discrepancy in documents submitted by the shareholder, the Bank will deduct tax at higher rate as applicable, without any further communication in this regard.
7. Where sections 206AA and 206AB are applicable i.e. the specified person has not submitted the PAN as well as not filed the return; the tax shall be deducted at higher of two rates prescribed in these two sections.
8. In the event of a mismatch in category of shareholder (individual, company, trust, partnership, local authority, Government, Association of Persons etc.) as per register of members and as per fourth letter of PAN (10 digit alpha-numeric number), the Bank would consider fourth letter of PAN for determining the category of shareholders and the applicable tax rate/ surcharge/ education cess.

9. The shareholders are requested to upload the aforementioned documents, duly filled and signed latest by 5 PM (IST), Thursday, 23rd June, 2022 with Bank's RTA at <https://tdsforms.datamaticsbpm.com/> or <https://www.datamaticsbpm.com/> under tab - Service -> Registrar Transfer Agent -> RTA quick links -> Submission of Tax Exemption Forms
in order to enable the Bank to determine and deduct appropriate TDS / withholding tax rate. No communication on the tax determination/deduction shall be entertained post Thursday, 23rd June, 2022.
10. Shareholders may note that in case the tax on said dividend is deducted at a higher rate in absence of receipt, or insufficiency of the aforementioned details/documents from you, an option is available to you to file the return of income as per the Act and claim an appropriate refund, if eligible. No claim shall lie against the Bank for such taxes deducted.
11. In case of joint shareholders, the shareholder named first in the Register of Members is required to furnish the requisite documents for claiming any applicable beneficial tax rate.
12. Shareholders, whose valid PAN is updated, will be able to see the credit of TDS in Form 26AS, which can be downloaded from their e-filing account at <https://www.incometax.gov.in/iec/foportal>. The Bank shall not be liable to entertain any request from such shareholder and the requisite steps will have to be taken by the shareholder at his / her end only. The shareholders are required to ensure that instructions mentioned herein are duly adhered to, failing which Bank would not be able to entertain any requests for allowing any exception, whatsoever.

Thanking You

Your Faithfully,
For Union Bank of India

(S.K. Dash)
Company Secretary

Disclaimer: The information set out herein above is included for general information purposes only and does not constitute legal or tax advice. Since the tax consequences are dependent on facts and circumstances of each case, the investors are advised to consult their own tax consultant with respect to specific tax implications arising out of receipt of dividend.