



**ANDHRA PRAGATHI GRAMEENA BANK  
HEAD OFFICE :: KADAPA**

**PLANNING, DEVELOPMENT, MARKETING &  
CUSTOMER RELATIONSHIP DEPARTMENT**

**CORPORATE SOCIAL RESPONSIBILITY  
POLICY – 2023-24**

## Corporate Social Responsibility (CSR) Policy

### 1. Introduction

The Bank has grown along with common people and it has been rendering quality banking service to the people in its area of operation thereby creating a niche for itself. The Bank is grateful to the society for the support and encouragement in the bank's growth and development. The Bank believes that no organization can make sustainable development without the patronage from the society. The Bank is committed in the integration of social and environmental concerns in its business operations and also in the interactions with its stakeholders. CSR is a continuing commitment by business to behave ethically and contribute to economic development while improving the quality of life of the workforce and their families as well as of the local community and society at large. This policy will serve as a guiding document to help identify, execute and monitor CSR projects in keeping with the spirit of the policy. The CSR policy would function as a self-regulating mechanism for the Bank's CSR activities and enable adherence to laws, ethical standards, and international practices in this regard.

The CSR activities mainly focus on promoting poverty reduction, education, health, environmental sustainability, gender equality, vocational skills development, etc.

### 2. CSR Vision & Mission Statement

The Bank's CSR mission is to contribute to the social and economic development of the community. The Bank's strategy is to integrate its activities in community development, social responsibility & environmental responsibility and to encourage each business unit or function to include these considerations into its operations, whether directly or in participation or in association with or jointly with NGOs of reputed Trusts, Partnership, Corporate or any other such organization as the Bank deems fit.

In nutshell through the CSR projects, our bank intends to contribute in its own small way to the social and economic upliftment of needy individuals / areas, mostly in the places in which it operates.

### 3. Members of the Committee

<b>Member</b>	
Chairman of the Bank	Chairperson
General Manager, PDMCRD	Convener
General Manager, CST	Co-Convener
Chief Manager, PDMCRD	Member
Chief Manager - FID	Member
Manager of CST Department	Member

### 4. Roles and Responsibilities of the CSR Committee

The Key roles and responsibilities of the CSR Committee would be to implement the CSR policy. Broadly the roles and responsibilities are the following

- Formation of broad guidelines for selection of the projects, planning, execution, monitoring and evaluation.
- Selection of projects in accordance with policy frame work and guidelines.

- Finalization of annual budgetary requirement for each project along with the targets.
- Formulation of strategies for efficient implementation of projects.
- Periodic reporting of all CSR projects, as required.

The CSR Committee of the Bank shall be constituted by the Chairman.

## **5. Implementation**

- CSR Committee shall approve plans for implementation of identified CSR projects efficiently.
- Our Bank will try to implement the CSR Projects directly or by forming a Trust / Foundation. Whenever needed, Committee may also engage specialized agencies / NGOs / Trusts / Government or Semi Government organizations, private agencies for any assignment, which have requisite expertise for carrying out the identified activities / programmes.
- Our Bank may also collaborate with other companies for undertaking identified programmes.

The implementation agency should typically have not less than three years of experience in implementing the projects in the respective area. It should preferably be a “not for profit organization”. The implementation partner will also be screened by the Bank to ascertain the Credibility and its ability to execute the proposed projects. If any CSR activity taken up for implementation is not properly carried out, then our bank may discontinue funding of the project at any time during the course of implementation.

## **6. CSR Budget**

- Every year a budget for CSR activities shall be decided by the Board on the recommendation of the CSR committee. Such budget shall be 1% of the average net profit made by the Bank over last 3 years or ₹.50 lakhs whichever is less.
- Power of sanction up to ₹.10 lakh per activity vests with Chairman headed committee and for more than ₹.10 lakh, Board approval is required.
- Based on the budget allocation, the CSR projects will be planned and the allocation of funds shall be decided by the CSR committee.
- The surplus arising out of the CSR projects shall not form part of the Business profit of our Bank.
- Any unspent/utilized amount of CSR fund of a particular year shall be carried forward to the following year. It will be lapsed after 2 years.
- Based on the CSR projects the budget has to be prepared and the same has to be approved by the CSR Committee.

## **7. Monitoring, Feedback and Reporting:**

- To ensure the effective implementation of the CSR projects undertaken, a monitoring mechanism will be put in place.
- The Bank shall obtain feedback from beneficiaries about the programs.
- CSR initiatives of the bank will be reported in the Bank's Annual report.
- CSR functions of our Bank will be co-ordinated and monitored by the CSR committee for successful implementation. The CSR Committee will meet at least once in a quarter.

## **8. CSR Programs/Projects**

The Bank is highly supportive of the involvement of its employees in its CSR initiatives and in community activities/Charities of their choice. The Committee will therefore proactively engage with employees and other key stake holders to solicit their active involvement in the Bank's CSR Programs. The CSR Committee will consider and approve (in line with guidelines given below), CSR programs/Projects to be undertaken during the year.

- The Bank will ensure that its CSR Projects are non-discriminatory in nature and not have any restrictive political or religious affiliations.
- The programs/projects will be within the areas recommended/listed by the CSR Committee and mentioned in the policy.
- CSR Programs/Projects will be beyond business as usual.
- The Bank will actively consider programs/projects that have been identified by the employees also and those, where employees are directly involved through volunteering effects.
- The Bank will consider the programs/projects closely linked with the principles of substantial development.
- Programs/Projects should not be exclusively for the benefit of employees of the Bank or their family members or those that are organized/conducted/undertaken exclusively in pursuance of the normal course of the Business.
- Any surplus generated out of the CSR activities of the Bank, will be ploughed back to the CSR initiatives of the Bank.