

**JAMIA HAMDARD**  
**HAMDARD NAGAR, NEW DELHI 110062**

**CIRCULAR**

JH/RO//OO/2021/8  
28<sup>th</sup> January 2021

**SOP's / Guidelines for PG Final Year Students (Boys and Girls) allotted hostel in Jamia Hamdard**

The PG final year students (Boys and Girls) who are required to do practical classes/Internship will be allowed to avail hostel accommodation only on the condition that they must strictly adhere to the following SOP's/guidelines and must submit an undertaking duly countersigned by the concerned HoD and the hostel warden and submit the same in the office of Proctor & I/c Security before joining their respective hostels.

1. The PG final year students (Boys and Girls) must bring their COVID-19 (negative) RT-PCR test report with them which is mandatory. The RT-PCR test report validity would be 72 hours from the date of test report.
2. The PG final year students (Boys and Girls) with COVID-19 (negative) test report will only be allowed into their respective hostels provided their previous dues of Hostel fee and Mess fee are clear and they have paid the five months advance mess fee and Hostel fee as per University approved rates. They should submit a copy of the previous hostel fee receipt and mess charges receipt in respect of the last payment of hostel fee and mess fee to the concerned warden and the warden will verify the same and ONLY then the registered PG students will be allowed into their respective hostels.
3. Hostel room will be provided on twin sharing basis only after an undertaking is given by the concerned student that he/she will be residing in the hostel on his own responsibility and will follow all hostel rules and the SOP's/guidelines formulated in respect of COVID-19 pandemic and as prescribed and modified from time by Jamia Hamdard/Govt of Delhi.
4. Symptomatic students will not be permitted to stay in the hostel under any circumstances. Any hosteller who develops any symptoms is required to undergo RT-PCR test at his/her own cost. In case he/she tests positive for COVID-19, the concerned hosteller is required to immediately vacate the hostel and shift to quarantine centre/ Govt. hospital as instructed or any other own arrangement made by the student.
5. The bonafide hostellers (Boys and Girls) have to follow rigorously all safety regulations of health, hygiene and social distancing norms as notified from time to time.
6. The bonafide hostellers (Boys and Girls) have to stay in the campus only. Neither he/she will be allowed to go outside nor will any of their guests/friends be allowed inside campus. Failing to comply with the same will invite appropriate action even leading to cancellation of hostel accommodation.
7. The bonafide hostellers (Boys and Girls) should inform the concerned warden in advance before leaving their place of residence and about their date and time of arrival at Jamia Hamdard. A copy of the same may be sent to the Proctor and Provost, Jamia Hamdard
8. The warden/ Provost will allow the continuance of only such bonafide hostellers (Boys and Girls) into their respective hostels who fulfils and strictly follows all the above guidelines.
9. The bonafide hostellers (Boys and Girls) failing to comply with these SOP's will not be given entry inside the campus/hostel and may also be asked to vacate the hostel.



10. The hostel rooms for the bonafide hostellers (Boys and Girls) will be available w.e.f. 1<sup>st</sup> February, 2021.

  
28-1-21  
Registrar

Copy to:

1. All Deans/ HoD's
2. DSW
3. Finance Officer
4. Proctor
5. Provost
6. Concerned Wardens
7. PA to Vice Chancellor
8. PA to Registrar

### Undertaking

I-----S/o /D/o-----,  
Enrolment Number ----- residing in Room No.-----  
of ----- Hostel do hereby solemnly affirm and  
undertake that I will be residing in the hostel on twin sharing basis on my own responsibility and  
will follow all the SOP's/guidelines formulated in respect of COVID-19 pandemic as modified  
and prescribed from time to time by the Jamia Hamdard/Govt of Delhi as well as all the rules of  
the hostel.

In case I am found to violate the prescribed SOP's/guidelines and the hostel rules or found not  
following the SOP's/guidelines and hostel rules in totality, I shall make myself liable to  
appropriate action and Jamia Hamdard will have the full authority to impose any penalty against  
me including eviction from the hostel and I shall have no claim whatsoever.

I declare and undertake that I shall abide by the above undertaking and also abide by the hostel  
rules and regulation of Jamia Hamdard.

Place:

Date:

Signature of Student

Countersigned By:

Hostel Warden

Head of Department