



चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द
Chaudhary Ranbir Singh University, Jind
(A Haryana State Government University)
(Established by the Haryana State Legislature Act 28 of 2014 and
recognized by UGC Act 1956 U/S 2(f) & 12-B)

Minutes of the meeting of the All the Deans of Faculties, Chairpersons of UTDs and All the Principal of affiliated Colleges with Chaudhary Ranbir Singh University, Jind held on 10.08.2023 at 02:30 PM. All discussed in detail about the common ^{Pool} group for AEC/VAC/VOC/SEC for Ist Year and workload for UG Courses as per NEP-2020 and recommended the following:-

1. Semester/ Academic Year: A semester comprises 90 working days (minimum 15 weeks) and an academic year is divided into two semesters.

Credit hours for different types of courses :The workload relating to a course is measured in terms of credit hours.

A credit is a unit by which the coursework is measured. It determines the number of contact hours per week required to teach the prescribed syllabi of a course over the duration of a semester (minimum 15 weeks).

2. Course: A course refers to a paper in a subject having specified number of credits (component of a programme). Course has well defined learning objectives and learning outcomes.
3. Composition of the Course may be :
 - a) Only lecture
 - b) Lecture + Tutorial
 - c) Lecture + Practicum
 - d) Only Practicum

Composition of the Course	Course Credit	Contact Hours Per week	Contact Hours Per Semester (15 Weeks)
Lecture	01	01	15
Tutorial	01	01	15
Practical	01	02	30

4. Ability Enhancement Courses (AEC): These courses aim at enabling the students to achieve competency in the English language or Modern Indian Languages (MIL) with special emphasis on language and communication skills. Students will be offered one language as per the availability of teaching staff and infrastructure.
 - a) Hindi
 - b) English
 - c) Punjabi
 - d) Sanskrit

Total AEC courses in UG Programme	First Year of UG Programme		Department
	Semester 1 AEC -1 @ 2 credit	Semester 2 AEC -1 @ 2 credit	

3 courses AEC 1, AEC 2 @2 credit each= 4 Credit	Language-1	Language-2	May be decided by Principal/ Head of the Department as per faculty or infrastructure.
	Language-2	Language-1	

5. Value Added Course (VAC): Value added course aims to add the knowledge of learner beyond academic disciplines.

- All UG students must undergo at least 3 value added courses.
- 6-8 credits during the entire UG Programme.
- Each value added course will be of 2 credits (only based on theory).
- Workload of each VAC will be 2 hours per week.

Value-Added Courses (VAC) Common to All UG Students		
Understanding India	Environmental science/education	Health & Wellness, Yoga education, sports, and fitness
<ul style="list-style-type: none"> Ethics and Values Indian Knowledge System Historical prospective of India Indian Constitution Fundamental rights and duties 	<ul style="list-style-type: none"> Environmental Studies Climate Change Pollution Conservation of Biodiversity Management of biological resources Forest and wildlife conservation Understanding the environment of India 	<ul style="list-style-type: none"> Yoga Education Sports and Fitness Health and Wellness

6. Composition of Value Added Courses (VAC) in UG Programmes for Scheme A,B,C and D

Total VAC courses in UG Programme	First Year of UG Programme		Department	
	Semester 1 VAC-1 @ 2 credit	Semester 2 VAC-1 @ 2 credit		
3 courses VAC 1, VAC 2 & VAC-3 @2 credit each= 6 Credit	Human Values and Ethics	Environmental Studies	May be decided by Principal/ Head of the Department as per faculty or infrastructure.	
	Environmental Studies	Human Values and Ethics		

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VAC course-1

Course Code	Nomecaltue of the Course	Department
B 21-VAC-101	Human Values and Holistic Education	May be decided by the college/department to make the equal distribution of workload

VAC course-2

Course Code	Nomecaltue of the Course	Department
B 21-VAC-201	Environmental Studies	May be decided by the college/department to make the equal distribution of workload

7. Skill Enhancement Courses (SEC)- Skill enhancement course aims to enhance the skills pertaining to the particular field of study, impart practical skills, hands on training, soft skills etc., in order to enhance the students employability

- All UG students will undergo at least with 3 skill enhancement courses.
- 9-11 credits during the entire UG programme:
- SEC-1, SEC-2 and SEC-3 will be of 3 credits each (2T+1P).
- Workload of each these SEC courses will be 4 hours per week.
- SEC-4 will be of 2 credits (1T+1P) and workload will be of 3 hours per week.

Composition of Skill Enhancement Courses (SEC) in UG Programmes for Scheme A,B,C and D

Total SEC courses in UG Programme	First Year of UG Programme	
	Semester 1 SEC-1 @ 3 credit	Semester 2 SEC-1 @ 3 credit
3 courses SEC 1, SEC 2 & @ 3 credit each= 6 Credit	One course for Computer Science competency	One Course from pool of SEC courses offered by the college/ University

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Common Pool of the Courses for SEC-1 (Semester-I)		
Course Code	Nomenclature of the Course	Department
B23-SEC-101	Office and Spreadsheet Tools Learning	May be decided by the college/department to make the equal distribution of workload
B23-SEC-102	Advance Spreadsheet Tools	
B23-SEC-103	Basic IT Tools	
B23-SEC-104	Essentials of Python	
B23-SEC-105	Introductory Course in R	
B23-SEC-106	Computer Programming in C	
B23-SEC-107	Basic Computer Applications	

Common Pool of the Courses for SEC-2 (Semester-II)		
Course Code	Nomenclature of the Course	Department
B23-SEC-201	Cloud Computing Skills	Department of Computer Science & Applications
B23-SEC-202	Business Communication	Department of Commerce
B23-SEC-203	Calculation Skills with Vedic Mathematics-I	Department of Mathematics
B23-SEC-205	Chemistry of Food Flavours and Colorants	Department of Chemistry
B23-HIN-206	पत्र-लेखन	Department of Hindi
B23-SEC-207	Soft Skills	Department of English
B23-SEC-208	Harmonium Playing	Department of Music
B23-SEC-210	Light Vocal Music	Department of Music
B23-SEC-212	Integrating Marketing Communications	Department of Management
B23-SEC-213	Miniature Painting	Department of Fine Arts
B23-SEC-214	Business Communication	Department of Management
B23-SEC-216	Creative Writing	Department of English
B23-HIN-217	विज्ञापन लेखन	Department of Hindi
B23-SEC-217	Resin Art Craft	Department of Fine Arts
B23-SEC-218	Techniques in Bird Watching	Department of Zoology
B23-SEC-219	Analytical Chemistry	Department of Chemistry
B23-SEC-220	Bioanalytical Techniques	Department of chemistry
B23-SEC-221	Taxidermy	Department of Zoology
B23-SEC-222	Camera Trapping of Wildlife	Department of Zoology
B23-SEC-223	Numerical Ability Enhancement Skills-I	Department of Mathematics
B23-SEC-224	Self Defense Technique	Department of Physical Education

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B23-SEC-224	Computer Application in Economics	Department of Economics
B23-SEC-225	Electrical Circuit Network Skill	Department of Physics
B23-SEC-226	Computer Programming in C++	Department of Computer Science
B23-SEC-227	Programming in Python	Department of Computer Science
BBA-SEC-203	Soft Skill	Department of Management/Commerce
BBA-SEC-204	Integrated Marketing Communication	Department of Management/Commerce
BBA-SEC-205	Advance IT Skills	Department of Management/Commerce
GEO-SEC-202	Computer Aided Cartography	Department of Geopgraphy

8. Minor Vocation Course (VOC):- Vocational Course assist student in developing work force relevant skills and enhance the employability of the students.

- All UG students must undergo at least with 3 minor vocational courses.
- 12 credits during the entire UG Programme.
- Each value added course will be of 4 credits.

Composition of Minor Vocational Courses (VOC) in UG Programme Scheme A, C and D

9. Multidisciplinary Course (MDC):- A Multidisciplinary Course is an option to explore disciplines of interest beyond the choices of learners made in their major and minor disciplines.

- All UG students must undergo with 3 introductory level courses.
- Students are not allowed to choose or repeat courses already undergone at the higher secondary level (12th class) or opted as major and minor subjects under this category.
- 9 credits during the entire UG programme.
- Each MDC course will be of 3 credits.

Composition of Multidisciplinary Course (MDC) in UG Programme Scheme A, B, C and D

Total MDC courses in UG Programme	First Year of UG Programme		Second Year of UG Programme
	Semester 1	Semester 2	Semester 3
3 courses MDC-1, MDC-2 & MDC-3 @3 credit each= 9 credit	MDC-1 @3 credit	MDC-2 @3 credit	MDC-3 @3 credit

Workload for each MDC

Practical course: 2 lectures + 1 practical = 4 hours per week
Non-practical course: 2 lectures + 1 tutorial = 3 hours per week

or

3 lectures only = 3 hours per week

10. Internship:

A course requiring students to participate in a professional activity or work experience, or cooperative education activity with an entity external to the education institution, normally under the supervision of an expert of the given external entity. A key aspect of the internship is induction into actual work situations. Internships involve working with local industry, government or private organizations, business organizations, artists, crafts persons, and similar entities to provide opportunities for students to actively engage in on-site experiential learning.

- Duration: 4-6 weeks during the summer vacations after Semester 2 or after Semester 4.
- Credit: 4 credits

11. Suggestive measures:

- a) Time-table may be prepared on hour basis and period should be preferable of one hour.
- b) In Semester 1 & 2, VAC- 50% of the students may be offered environmental studies while rest 50% may be offered Human Values and Ethics. In second semester, courses can be split among two courses to balance the workload.
- c) The courses of Environmental Studies and Human Values & Ethics can be allocated to teachers of different subjects to balance the workload.
- d) In Semester 1 & 2, SEC- 50% of the students may be offered SEC-1 while rest 50% may be offered SEC-2. In second semester, courses can be split among two courses to balance the workload.
- e) The University Teaching Departments/College(s) will be offered the paper/course form about Pools according to the availability of faculty and infrastructure. It is also requested to all the Chairpersons of University teaching departments/Dean of Faculties/Principals of the degree colleges to ensure the distribution of the workload equally.
- f) Maximum grouping for each subject of VAC/AEC/SEC will be 60 students for theory paper.
- g) The Scheme and Syllabi of all the courses/papers Pools i.e. VAC/SEC/AEC at undergraduate level as per NEP-2020 will be common for all UTDs as well as affiliated colleges.