

# REPORT/RECOMMENDATION TO THE SAN BERNARDINO COUNTYWIDE OVERSIGHT BOARD AND RECORD OF ACTION

January 11, 2024

## FROM

**JANET KULBECK, Director of Finance, Successor Agency to the Redevelopment Agency of the City of Montclair**

## SUBJECT

Resolution Approving the Successor Agency to the Redevelopment Agency of the City of Montclair's Recognized Obligation Payment Schedule and Administrative Budget for Fiscal Year 2024-25.

## RECOMMENDATION(S)

Adopt **Resolution No. 2024-11** approving the Successor Agency to the Redevelopment Agency of the City of Montclair's Recognized Obligation Payment Schedule and administrative budget for Fiscal Year 2024-25.

(Presenter: Janet Kulbeck, Director of Finance, Successor Agency to the Redevelopment Agency of the City of Montclair, (909) 625-9411)

## BACKGROUND INFORMATION

California Health & Safety Code (HSC) section 34177 requires the San Bernardino Countywide Oversight Board (CWOB) to approve the 2024-25 Recognized Obligation Payment Schedule (ROPS) and administrative budget. The ROPS is an annual form and must be submitted to the Department of Finance (DOF) and the County Auditor-Controller by February 1 of each year. Pursuant to HSC section 34179(h)(1)(B), the administrative budget is not required to be sent to DOF.

DOF will have until April 15 to review the 2024-25 ROPS and provide the successor agency a compliance determination. If the successor agency disagrees with the DOF determination, a "meet and confer" is allowed to facilitate a discussion between the successor agency and DOF. In the event of a meet and confer process, DOF must make a final compliance determination on or before May 15 or 15 days prior to the June 1 Redevelopment Property Tax Trust Fund (RPTTF) distribution.

The recommended action will further the Successor Agency to the Redevelopment Agency of the City of Montclair's (Successor Agency) dissolution as an annual ROPS is required by DOF as part of the wind-down of the Successor Agency. There is a \$659,030 decrease requested in the amount required from the RPTTF from the last annual ROPS approved.

It is recommended the CWOB approve the Successor Agency's 2024-25 ROPS and administrative budget. The draft 2024-25 ROPS will be provided to DOF, the County Auditor-Controller and the County Administrative Office as required by HSC section 34177(l)(2)(B). The adopted 2024-25 ROPS will be provided to DOF and the County Auditor-Controller pursuant to HSC section 34177(o). This will commence the DOF review period.

**Resolution Approving the Successor Agency to the Redevelopment Agency of the City of Montclair's Recognized Obligation Payment Schedule and Administrative Budget for Fiscal Year 2024-25.  
January 11, 2024**

**ATTACHMENTS**

Attachment A – Resolution

Attachment B – ROPS for Fiscal Year 2024-25

Attachment C – Administrative Budget for Fiscal Year 2024-25

**REVIEW BY OTHERS**

This item has been reviewed by Auditor-Controller/Treasurer/Tax Collector on January 4, 2024 and San Bernardino Countywide Oversight Board Legal Counsel on January 3, 2024.

**Resolution Approving the Successor Agency to the Redevelopment Agency of the City of Montclair's Recognized Obligation Payment Schedule and Administrative Budget for Fiscal Year 2024-25.  
January 11, 2024**

Record of Action of the San Bernardino Countywide Oversight Board

**APPROVED**

Moved: Acquanetta Warren    Seconded: Kenneth Miller

Ayes: Richard DeNava, T. Milford Harrison, Kenneth Miller, Acquanetta Warren, David Wert

Absent: Lawrence Strong, Mario Vasquez

Lynna Monell, SECRETARY

BY

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DATED: January 11, 2024



cc:     File - San Bernardino Countywide Oversight Board w/ reso and  
          attachments

JLL     01/17/2024



STATE OF CALIFORNIA            )  
                                                  )  
SAN BERNARDINO COUNTY        )        ss.

I, **LYNNA MONELL**, Secretary to the San Bernardino Countywide Oversight Board, State of California, hereby certify the foregoing to be a full, true and correct copy of the record of the action taken by the Countywide Oversight Board, by vote of the members present, as the same appears in the Official Minutes of said Board at its meeting of January 11, 2024. #11 JLL

LYNNA MONELL  
Secretary to the San Bernardino Countywide  
Oversight Board

By

  
Deputy





**Montclair Recognized Obligation Payment Schedule (ROPS 24-25) - ROPS Detail**  
**July 1, 2024 through June 30, 2025**  
**(Report Amounts in Whole Dollars)**

A Item #	B Project Name/Debt Obligation	C Obligation Type	D Contract/Agreement Execution Date	E Contract/Agreement Termination Date	F Payee	G Description/Project Scope	H Project Area	I Total Outstanding Debt or Obligation	J Retired	K ROPS 24-25 Total	L 24-25 A (July - December)					Q 24-25 A Total	R 24-25 B (January - June)					W 24-25 B Total
											M Fund Sources						N Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
43	Administrative Cost Reimbursement Agreement	Admin Costs	7/1/2024	6/30/2025	City of Montclair	Administrative Reimbursement Agreement No. 12-49	All Areas	\$ 30,081,560		\$ 2,830,522	\$ -	\$ -	\$ -	\$ 440,727	\$ 39,784	\$ 480,511	\$ -	\$ -	\$ 590,348	\$ 1,719,879	\$ 39,784	\$ 2,350,011
46	Bond Indentures Reporting Requirements	Fees	7/1/2024	6/30/2025	Van Lant & Fankhanel CPAs	Bond Continuing Disclosure Bond Fund Financial Audit	All But Areas 2 and Mission Blvd	79,568	N	\$ 79,568					\$ 39,784	\$ 39,784					\$ 39,784	\$ 39,784
55	Contract for Bond Trustee Service	Fees	12/4/2019	6/30/2036	U.S. Bank	Annual Bond Trustee Fees/Costs	All But Areas 2 and Mission Blvd	7,000	N	\$ 7,000						\$ -				7,000		\$ 7,000
56	Contract for Bond Services	Fees	12/4/2019	6/30/2036	Bondlogistix LLC	Bond Arbitrage Rebate Calculation Services	All But Areas 2 and Mission Blvd	33,000	N	\$ 2,000						\$ -				2,000		\$ 2,000
57	Continuing Disclosure Services	Fees	12/4/2019	6/30/2036	Bondlogistix LLC	Bond Continuing Disclosure Services	All But Areas 2 and Mission Blvd	47,000	N	\$ 3,000						\$ -				3,000		\$ 3,000
58	2019 Tax Allocation Refunding Bonds, Series A	Refunding Bonds	12/4/2019	6/30/2036	U.S. Bank	Refunding of Prior Tax Allocation Bonds	All But Areas 2 and Mission Blvd	94,000	N	\$ 6,000						\$ -				6,000		\$ 6,000
59	2019 Tax Allocation Refunding Bonds, Series B	Refunding Bonds	12/4/2019	6/30/2036	U.S. Bank	Refunding of Prior Tax Allocation Bonds	All But Areas 2 and Mission Blvd	17,213,600	N	\$ 1,802,200			281,100			\$ 281,100		125,361	1,395,739			\$ 1,521,100
60	Contract for Annual Debt Transparency Services	Fees	12/4/2019	6/30/2036	Bondlogistix LLC	Annual Debt Transparency Services	All But Areas 2 and Mission Blvd	12,605,892	N	\$ 929,254			159,627			\$ 159,627		464,987	304,640			\$ 769,627
								1,500	N	\$ 1,500						\$ -				1,500		\$ 1,500

**Montclair Recognized Obligation Payment Schedule (ROPS 24-25) - Report of Cash Balances**  
**July 1, 2021 through June 30, 2022**  
**(Report Amounts in Whole Dollars)**

A	B	C	D	E	F	G	H
		<b>Fund Sources</b>					
		<b>Bond Proceeds</b>		<b>Reserve Balance</b>	<b>Other Funds</b>	<b>RPTTF</b>	
	<b>ROPS 21-22 Cash Balances (07/01/21 - 06/30/22)</b>	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, Grants, Interest, etc.	Non-Admin and Admin	<b>Comments</b>
1	<b>Beginning Available Cash Balance (Actual 07/01/21)</b> RPTTF amount should exclude "A" period distribution amount						
2	<b>Revenue/Income (Actual 06/30/22)</b> RPTTF amount should tie to the ROPS 21-22 total distribution from the County Auditor-Controller			1,305,064	2,286	3,268,194	<b>Column E</b> - Reserve Balance was to pay for a portion of the debt service payment for Item 58 2019 Tax Allocation Refunding Bonds, Series A.  <b>Column F</b> - Refund from sale of Bonds Series 2001, 2004, 2006A, 2006B, 2007A, and Project Area I received in FY 19-20.
3	<b>Expenditures for ROPS 21-22 Enforceable Obligations (Actual 06/30/22)</b>			1,305,064	2,286	3,275,769	<b>Column E</b> - Reserve Balance was to pay for a portion of the debt service payment for Item 58 2019 Tax Allocation Refunding Bonds, Series A.  <b>Column F</b> - Refund from sale of Bonds Series 2001, 2004, 2006A, 2006B, 2007A, and Project Area I received in FY 19-20. Funds were used to offset the Admin RPTTF for the FY 21-22 ROPS.  <b>Column G</b> - Actual expenditures as requested on FY 21-22 ROPS.
4	<b>Retention of Available Cash Balance (Actual 06/30/22)</b> RPTTF amount retained should only include the amounts distributed as reserve for future period(s)						
5	ROPS 21-22 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 21-22 PPA form submitted to the CAC	No entry required					3,500
6	<b>Ending Actual Available Cash Balance (06/30/22)</b> <b>C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ (11,075)	



**Montclair Recognized Obligation Payment Schedule (ROPS 24-25) - Notes July 1, 2024 through June 30, 2025**

<b>Item #</b>	<b>Notes/Comments</b>
58	After review of the ROPS 21-22 Prior Period Adjustment form it was discovered that \$125,361 was included in the RPTTF on the FY 21-22 ROPS for a future debt service payment on the 2019 Tax Allocation Refunding Bonds, Series A. These additional funds were not included on the FY 22-23 ROPS as cash on hand. This amount is included on the FY 24-25 ROPS to correct that oversight.
59	After review of the ROPS 21-22 Prior Period Adjustment form it was discovered that \$463,914.11 was included in the RPTTF on the FY 21-22 ROPS for a future debt service payment on the 2019 Tax Allocation Refunding Bonds, Series B. These additional funds were not included on the FY 22-23 ROPS as cash on hand. This amount is included on the FY 24-25 ROPS to correct that oversight. The cash on hand amount shown on the FY 24-25 ROPS also includes \$1,072.84 which was cash the bank had on hand.