

# City of Barstow Redevelopment Agency's Successor Agency

Barstow, California

*Independent Accountant's Report on Applying  
Agreed-Upon Procedures on the Low and  
Moderate Income Housing Fund of the RDA  
Successor Agency In Accordance With  
California Assembly Bill No. 1484*



**INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES ON THE  
LOW AND MODERATE INCOME HOUSING FUND OF THE RDA SUCCESSOR AGENCY IN  
ACCORDANCE WITH CALIFORNIA ASSEMBLY BILL NO. 1484**

To the Oversight Board of  
the City of Barstow Redevelopment Agency's Successor Agency  
Barstow, California

We have performed the procedures enumerated below, which were agreed to by the City of Barstow Redevelopment Agency's Successor Agency (Successor Agency), solely to assist you in meeting the requirement of the due diligence review of the Low and Moderate Income Housing Fund of the Successor Agency, as required by the California Assembly Bill No. 1484. The Successor Agency's management is responsible for all schedules and exhibits prepared for this due diligence review. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and our findings are described below:

1. Obtain from the Successor Agency a listing of all assets that were transferred from the former redevelopment agency to the Successor Agency on February 1, 2012. Agree the amounts on this listing to account balances established in the accounting records of the Successor Agency. Identify in the Agreed-Upon Procedures (AUP) report the amount of the assets transferred to the Successor Agency as of that date in Exhibit 1.

Results: No exceptions were noted as a result of our procedures.

2. If the State Controller's Office has completed its review of transfers required under both Sections 34167.5 and 34178.8 and issued its report regarding such review, attach a copy of that report as an exhibit to the AUP report. The State Controller's Office review has not occurred, therefore we will perform the following procedures:
  - A. Obtain a listing prepared by the Successor Agency of transfers (excluding payments for goods and services) from the former redevelopment agency to the city, county, or city and county that formed the redevelopment agency for the period from January 1, 2011 through January 31, 2012. For each transfer, determine that the Successor Agency described the purpose of the transfer and described in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements.

- B. Obtain a listing prepared by the Successor Agency of transfers (excluding payments for goods and services) from the Successor Agency to the city, county, or city and county that formed the redevelopment agency for the period from February 1, 2012 through June 30, 2012. For each transfer, determine that the Successor Agency described the purpose of the transfer and described in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements.
- C. For each transfer, obtain the legal document that formed the basis for the enforceable obligation that required any transfer.

Results: No procedures were performed for 2B, because Management noted that there were no transfers to the City from February 1, 2012 through June 30, 2012. No exceptions were noted as result of our procedures for 2A and 2C. See Exhibit 2.

- 3. If the State Controller's Office has completed its review of transfers required under both Sections 34167.5 and 34178.8 and issued its report regarding such review, attach a copy of that report as an exhibit to the AUP report. The State Controller's Office review has not occurred, therefore we will perform the following procedures:
  - A. Obtain a listing prepared by the Successor Agency of transfers (excluding payments for goods and services) from the former redevelopment agency to any other public agency or to private parties for the period from January 1, 2011 through January 31, 2012. For each transfer, the Successor Agency should describe the purpose of the transfer and describe in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements. Provide this listing as an attachment to the AUP report.
  - B. Obtain a listing prepared by the Successor Agency of transfers (excluding payments for goods and services) from the Successor Agency to any other public agency or private parties for the period from February 1, 2012 through June 30, 2012. For each transfer, the Successor Agency should describe the purpose of the transfer and describe in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements. Provide this listing as an attachment to the AUP report.
  - C. For each transfer, obtain the legal document that formed the basis for the enforceable obligation that required any transfer. Note in the AUP report the absence of any such legal document or the absence of language in the document that required the transfer.

Results: Procedures not applicable. There were no transfers made to public agencies or to private parties.

4. Perform the following procedures:
  - A. Obtain from the Successor Agency a summary of the financial transactions of the Redevelopment Agency and the Successor Agency for the following fiscal periods: June 30, 2010; June 30, 2011, January 31, 2012 and June 30, 2012.
  - B. Ascertain that for each period presented, the total of revenues, expenditures, and transfers accounts fully for the changes in equity from the previous fiscal period by comparing to the Successor Agency's accounting records.
  - C. Compare amounts in the schedule relevant to the fiscal year ended June 30, 2010 to the state controller's report filed for the Redevelopment Agency for that period.
  - D. Compare amounts in the schedule for the fiscal year ended June 30, 2011 to the audited financial statements, and the schedules for other fiscal periods presented to account balances in the general ledger.

Results: No exceptions were noted as a result of our procedures. See Exhibit 3.

5. Obtain from the Successor Agency a listing of all assets of the Low and Moderate Income Housing Fund as of June 30, 2012 for the report that is due October 1, 2012. For the Low and Moderate Income Housing Fund, the schedule attached as an exhibit will include only those assets of the Low and Moderate Income Housing Fund that were held by the Successor Agency as of June 30, 2012 and will exclude all assets held by the entity that assumed the housing function previously performed by the former redevelopment agency. Agree the assets so listed to recorded balances reflected in the accounting records of the Successor Agency. See Exhibit 4 for the listing.

Results: No exceptions were noted as a result of our procedures.

6. Obtain from the Successor Agency a listing of asset balances held on June 30, 2012 that are restricted for the following purposes:
  - A. Unspent bond proceeds:
    - i. Obtain the Successor Agency's computation of the restricted balances (e.g., total proceeds less eligible project expenditures, amounts set aside for debt service payments, etc.)
    - ii. Trace individual components of this computation to related account balances in the accounting records, or to other supporting documentation.
    - iii. Obtain from the Successor Agency a copy of the legal document that sets forth the restriction pertaining to these balances.

B. Grant proceeds and program income that are restricted by third parties:

- i. Obtain the Successor Agency's computation of the restricted balances (e.g., total proceeds less eligible project expenditures).
- ii. Trace individual components of this computation to related account balances in the accounting records, or to other supporting documentation.
- iv. Obtain from the Successor Agency a copy of the grant agreement that sets forth the restriction pertaining to these balances, and verify the existence of language restricting the use of the balances.

C. Other assets considered to be legally restricted:

- i. Obtain the Successor Agency's computation of the restricted balances (e.g., total proceeds less eligible project expenditures).
- ii. Trace individual components of this computation to related account balances in the accounting records, or to other supporting documentation.
- iii. Obtain from the Successor Agency a copy of the legal document that sets forth the restriction pertaining to these balances, and verify the existence of language restricting the use of the balances.

Results: Procedures were not performed for 6A, 6B, and 6C because there were no applicable asset balances that were restricted.

D. Attach the above mentioned Successor Agency prepared schedule(s) as an exhibit to the AUP report. For each restriction identified on these schedules, we indicate in the report the period of time for which the restrictions are in effect. If the restrictions are in effect until the related assets are expended for their intended purpose, this is indicated in the report.

Results: Procedures were not performed because procedures A, B, or C were not required to be performed.

7. Perform the following procedures:

- A. Obtain from the Successor Agency a listing of assets as of June 30, 2012 that are not liquid or otherwise available for distribution (such as capital assets, land held for resale, long-term receivables, etc.) and ascertain if the values are listed at either purchase cost (based on book value reflected in the accounting records of the Successor Agency) or market value as recently estimated by the Successor Agency.
- B. If the assets listed at 7(A) are listed at purchase cost, trace the amounts to a previously audited financial statement (or to the accounting records of the Successor Agency) and note any differences.
- C. For any differences noted in 7(B), inspect evidence of disposal of the asset and ascertain that the proceeds were deposited into the Successor Agency trust fund. If the differences are due to additions (this generally is not expected to occur), inspect the supporting documentation and note the circumstances.

- D. If the assets listed at 7(A) are listed at recently estimated market value, inspect the evidence (if any) supporting the value and note the methodology used. If no evidence is available to support the value and/or methodology, note the lack of evidence.

Results: No exceptions were noted as a result of procedures performed. See Exhibit 4.

8. Perform the following procedures:

A. If the Successor Agency believes that asset balances need to be retained to satisfy enforceable obligations, obtain from the Successor Agency an itemized schedule of asset balances (resources) as of June 30, 2012 that are dedicated or restricted for the funding of enforceable obligations and perform the following procedures. The schedule should identify the amount dedicated or restricted, the nature of the dedication or restriction, the specific enforceable obligation to which the dedication or restriction relates, and the language in the legal document that is associated with the enforceable obligation that specifics the dedication of existing asset balances toward payment of that obligation.

- i. Compare all information on the schedule to the legal documents that form the basis for the dedication or restriction of the resource balance in question.
- ii. Compare all current balances to the amounts reported in the accounting records of the Successor Agency or to an alternative computation.
- iii. Compare the specified enforceable obligations to those that were included in the final Recognized Obligation Payment Schedule approved by the California Department of Finance.
- iv. Attach as an exhibit to the report the listing obtained from the Successor Agency. Identify in the report any listed balances for which the Successor Agency was unable to provide appropriate restricting language in the legal document associated with the enforceable obligation.

Results: Management has represented to us that they do not believe that asset balances need to be retained to satisfy enforceable obligations. No procedures performed.

B. If the Successor Agency believes that future revenues together with balances dedicated or restricted to an enforceable obligation are insufficient to fund future obligation payments and thus retention of current balances is required, obtain from the Successor Agency a schedule of approved enforceable obligations that includes a projection of the annual spending requirements to satisfy each obligation and a projection of the annual revenues available to fund those requirements and perform the following procedures:

- i. Compare the enforceable obligations to those that were approved by the California Department of Finance. Procedures to accomplish this may include reviewing the letter from the California Department of Finance approving the Recognized Enforceable Obligation Payment Schedules for the six month period from January 1, 2012 through June 30, 2012 and for the six month period from July 1, 2012 through December 31, 2012.

- ii. Compare the forecasted annual spending requirements to the legal document supporting each enforceable obligation.
  - a. Obtain from the Successor Agency its assumptions relating to the forecasted annual spending requirements and disclose in the report major assumptions associated with the projections.
- iii. For the forecasted annual revenue:
  - a. Obtain from the Successor Agency its assumptions for the forecasted annual revenues and disclose in the report major assumptions associated with the projections.

Results: Management has represented to us that future revenues together with balances dedicated or restricted to an enforceable obligation are sufficient to fund future obligation payments and thus retention of current balances is not required. No procedures performed.

C. If the Successor Agency believes that projected property tax revenues and other general purpose revenues to be received by the Successor Agency are insufficient to pay bond debt service payments (considering both the timing and amount of the related cash flows), obtain from the Successor Agency a schedule demonstrating this insufficiency and apply the following procedures to the information reflected in that schedule.

- i. Compare the timing and amounts of bond debt service payments to the related bond debt service schedules in the bond agreement.
- ii. Obtain the assumptions for the forecasted property tax revenues and disclosed major assumptions associated with the projections.
- iii. Obtain the assumptions for the forecasted other general purpose revenues and disclosed major assumptions associated with the projections.

Results: Management has represented to us that they do not have any outstanding bonds for the Low and Moderate Income Housing Fund. No procedures performed.

D. If procedures A, B, or C were performed, calculate the amount of current unrestricted balances necessary for retention in order to meet the enforceable obligations by performing the following procedures.

- i. Combine the amount of identified current dedicated or restricted balances and the amount of forecasted annual revenues to arrive at the amount of total resources available to fund enforceable obligations.
- ii. Reduce the amount of total resources available by the amount forecasted for the annual spending requirements. A negative result indicates the amount of current unrestricted balances that needs to be retained.
- iii. Include the calculation in the AUP report.

Results: Procedures not applicable. Procedures A, B, or C were not performed.

9. If the Successor Agency believes that cash balances as of June 30, 2012 need to be retained to satisfy obligations on the Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2012 through June 30, 2013, obtain a copy of the final ROPS for the period of July 1, 2012 through December 31, 2012 and a copy of the final ROPS for the period January 1, 2013 through June 30, 2013. For each obligation listed on the ROPS, verify the Successor Agency added columns identifying (1) any dollar amounts of existing cash that are needed to satisfy that obligation and (2) the Successor Agency's explanation as to why the Successor Agency believes that such balances are needed to satisfy the obligation.

Results: Management has represented to us that they believe cash balance as of June 30, 2012 do not need to be retained to satisfy obligations on the Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2012 through June 30, 2013. No procedures were performed.

10. Obtain a schedule detailing the computation of the Balance Available for Allocation to Affected Taxing Entities. Amounts included in the calculation have been agreed to the results of the procedures performed in each section above. The schedule included a deduction to recognize amounts already paid to the County Auditor-Controller on July 12, 2012 as directed by the California Department of Finance. The amount of this deduction presented has been agreed to evidence of payment. Schedule was attached as Exhibit 6.

Results: No exceptions were noted as a result of our procedures.

11. Obtain a representation letter from Successor Agency management acknowledging their responsibility for the data provided to us and the data presented in the report or in any attachments to the report. Determine that management representations included an acknowledgment that management is not aware of any transfers (as defined by Section 34179.5) from either the former redevelopment agency or the Successor Agency to other parties for the period from January 1, 2011 through June 30, 2012 that have not been properly identified in the AUP report and its related exhibits.

Results: Management provided a representation letter on June 24, 2013.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on the accompanying schedules attached to this report. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Successor Agency Oversight Board and management of the Successor Agency and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

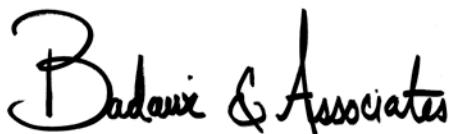




Exhibit 1

City of Barstow Redevelopment Agency's Successor Agency  
Exhibit 1-Listing of All Assets Transferred From the Former Redevelopment Agency  
to the Successor Agency on February 1, 2012

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<u>Account</u>	<u>Amount</u>
Cash & Investments	\$ 279,655
<b>Total</b>	<b>\$ 279,655</b>

**Exhibit 2**

**City of Barstow Redevelopment Agency's Successor Agency**

**Exhibit 2- Listing of All Assets Transferred from the Former Redevelopment Agency (LMIHF) to the City of Barstow from January 1, 2011 through January 31, 2012 and February 1, 2012 through June 30,2012**

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**1. List of Transfers from the former RDA LMIHF to the City for the period from January 1, 2011 through January 31, 2012**

<u>Date</u>	<u>Amount</u>	<u>Purposes</u>	<u>Describe in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements</u>
1/31/2012	1,413,231	Advance to other funds, due from the dissolved Redevelopment Debt Service Fund.	Per AB 1484, it is a considered to be a housing asset.
<b>Total</b>	<b>\$ 1,413,231</b>		

**2. List of Transfers from the Successor Agency LMIHF to the City for the period from February 1, 2012 through June 30, 2012**

<u>Date</u>	<u>Amount</u>	<u>Purposes</u>	<u>Describe in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements</u>
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There were no transfers from the LMIHF to the City for the period from February 1, 2012 through June 30, 2012

Total	<u>\$ -</u>
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**Exhibit 3**

**City of Barstow Redevelopment Agency's Successor Agency**

**Exhibit 3- Summary of the Financial Transaction of the Redevelopment Agency and the Successor Agency**

	Redevelopment Agency 12 Months Ended 6/30/2010	Redevelopment Agency 12 Months Ended 6/30/2011	Redevelopment Agency 7 Months Ended 1/31/2012	Successor Agency 5 Months Ended 6/30/2012
<b>Assets (modified accrual basis)</b>				
Cash & Investments	\$ 1,175,727	\$ 1,068,742	\$ 279,655	\$ 230,116
Accrued interest	5,711	4,703	-	1,058
Taxes receivable	9,050	11,524	-	2,625
Advances to other funds	1,613,231	1,513,231	1,413,231	-
<b>Total Assets</b>	<b>\$ 2,803,719</b>	<b>\$ 2,598,200</b>	<b>\$ 1,692,886</b>	<b>\$ 233,799</b>
<b>Liabilities (modified accrual basis)</b>				
Accounts payable	\$ 23,234	\$ 26,626	\$ -	\$ 14,888
<b>Total Liabilities</b>	<b>\$ 23,234</b>	<b>\$ 26,626</b>	<b>\$ -</b>	<b>\$ 14,888</b>
<b>Equity</b>	<b>\$ 2,780,485</b>	<b>\$ 2,571,574</b>	<b>\$ 1,692,886</b>	<b>\$ 218,911</b>
<b>Total Liabilities + Equity</b>	<b>\$ 2,803,719</b>	<b>\$ 2,598,200</b>	<b>\$ 1,692,886</b>	<b>\$ 233,799</b>
<b>Total Revenues:</b>	<b>\$ 986,880</b>	<b>\$ 897,720</b>	<b>22,854</b>	<b>3,201</b>
<b>Total Expenditures:</b>	<b>\$ 1,251,111</b>	<b>\$ 1,106,631</b>	<b>\$ 901,542</b>	<b>\$ 63,945</b>
<b>Total Transfers:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 279,655</b>
<b>Net change in equity</b>	<b>\$ (264,231)</b>	<b>\$ (208,911)</b>	<b>\$ (878,688)</b>	<b>\$ 218,911</b>
<b>Beginning Equity:</b>	<b>\$ 3,044,716</b>	<b>\$ 2,780,485</b>	<b>\$ 2,571,574</b>	<b>\$ -</b>
<b>Ending Equity:</b>	<b>\$ 2,780,485</b>	<b>\$ 2,571,574</b>	<b>\$ 1,692,886</b>	<b>\$ 218,911</b>
<b>Other Information (show year end balances for all four periods presented):</b>				
Long-term debt as of end of year	\$ -	\$ -	\$ -	\$ -

Exhibit 4

City of Barstow Redevelopment Agency's Successor Agency  
Exhibit 4- Listing of All Assets of the LMIHF funds as of June 30, 2012

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<u>Date</u>	<u>Account</u>	<u>Amount</u>
June 30,2012	Cash and investments	\$ 230,116
June 30,2012	Accrued interest	1,058
June 30,2012	Taxes receivable	2,625
Total		<u>\$ 233,799</u>

Exhibit 5

City of Barstow Agency's Successor Agency  
Exhibit 5- Listing of Non-liquid assets  
as of June 30, 2012

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Non-Liquid Assets

<u>Description</u>	<u>Amount</u>	<u>Asset Valuation</u>
Accrued interest	1,058	Book Value
Taxes receivable	2,625	Book Value
	<u>\$ 3,683</u>	

Exhibit 6

City of Barstow Redevelopment Agency's Successor Agency  
Exhibit 6- Summary of Balances Available for Allocation to Affected Taxing Entities  
Period ended June 30, 2012

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**SUMMARY OF BALANCES AVAILABLE FOR ALLOCATION TO AFFECTED TAXING ENTITIES**

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Total amount of assets held by the successor agency as of June 30, 2012 (procedure 5)	\$	233,799
Add the amount of any assets transferred to the city or other parties for which an enforceable obligation with a third party requiring such transfer and obligating the use of the transferred assets did not exist (procedures 2 and 3)		-
Less assets legally restricted for uses specified by debt covenants, grant restrictions, or restrictions imposed by other governments (procedure 6)		-
Less assets that are not cash or cash equivalents (e.g., physical assets) - (procedure 7)		(3,683)
Less balances that are legally restricted for the funding of an enforceable obligation (net of projected annual revenues available to fund those obligations) - (procedure 8)		-
Less balances needed to satisfy ROPS for the 2012-13 fiscal year (procedure 9)		-
Less the amount of payments made on July 12, 2012 to the County Auditor-Controller as directed by the California Department of Finance		-
Amount to be remitted to county for disbursement to taxing entities	\$	<u>230,116</u>