REQUEST LETTER FOR REMITTANCE Towards Direct Import Bills



Authorised Signatory Company Stamp/Seal



	Date Date				
	D D M M Y Y Y Y				
GSTN destination state name for corresponding transaction*:					
Destination GSTN number for above mentioned state^:					
*mandatory. ^optional provided GSTN details are submitted to bank.					
To,					
IDFC FIRST Bank Limited,					
Branch					
We wish to import (Description of Goods/Serv	ices) as part of our Raw Material/Capital Goods Requirements				
*H. S. Code No.					
We hereby request you to remit for the amount as per the details given by	pelow				
*Amount to be Remitted Currency Amount					
Amount in Words					
*Remitter's Name					
Import Export Code (IEC) No.					
Address					
*Country of Origin of Goods					
*Beneficiary Name					
Address					
*Beneficiary's Bank Account No./IBAN No.					
*Beneficiary's Bank Name					
Address					
*Beneficiary Bank's Swift Code or Sort Code or ABA Routing No.					
Beneficiary Bank's Correspondent Bank Details: (Intermediary details are ma	andatory, if remittance value is more that USD 500,000/-)				
Beneficiary Bank's Correspondent Bank					
Correspondent Bank's SWIFT Code or Sort Code or ABA routing No.					
*Purpose of Remittance (The details to be mentioned in Swift msg. for beneficiary's infor	mation)				
Foreign Bank Charges (select any one) To our Account To Beneficiary Account Share					
Bill of Entry Details (For BOEs issued post Dec-2016):					
BOE NO: BOE Date: D	M M Y Y Y Y PORT Code:				
If remittance is to be made less than invoice value, deta	illa/raccana;				
We authorize you to debit our account for the amount of remittance:	ills/reasons.				
EEFC Account No.					
Current Account No.					
Cash Credit Account No.					
We hereby request IDFC FIRST Bank Limited					
To take the conversion rate on our behalf					
To utilize FX Contract already booked as detailed herewith					
FX Contract No.	Amount to be Utilised for this Remittance*				
*Amount to be provided in accomplified forwards being been beened					
*Amount to be provided in case multiple forwards have been booked. We authorize you to debit our account for your charges					
Reasons for the delayed import payment (applicable if payment is being We undertake to submit documentary evidence of import within 30 days					



		DOCUMENTS ENCI	OSED		
Self attested copy of Comme	ercial Invoice				
Transportation Document (Se	elf attested copy of Airw	ay Bill/Bill of Lading/0	Courier Receipt)		
If payment is being made aft the reason for delayed paym		s from the date of shi	oment, please attach a separa	te sheet explaining	
If the goods are imported through courier, please submit the Courier Bill of Entry. (attested by respective courier company).					
If the goods are imported thr	ough non-EDI port, plea	ase submit original ma	anual bill of entry		
Other documents (please sp	ecify)				
The goods imported by us are (p	lease select any one):				
Not covered under prohibited or restricted list and are freely importable as per extant Foreign Trade Policy in force					
	•	,	nal exchange control copy of the remittance is sought is val		
Particulars of Import Licence:					
Licence No.	Date of Issue	Date of Expiry	Face Value of Licence	Amount to be Endorsed	
	,	DECLARATIO	N		
I/ We declare that:					
,	lus on this form are true	and that I/we have	not applied for an authorization	on through any other bank	
only for the purpose for whiceThe invoice value of the goodI/We undertake to furnish the	th it is acquired and that ds which is declared on e evidence of import by	the conditions subject this form is the real v submitting Triplicate	et to which the exchange is gra alue of the goods <imported to<br="">Exchange Control copy of the</imported>	·	
Furnish the Bill of Entry detail					
	DEC	LARATION-CUM UN	DERTAKING		
(Under Section 10 (5), Chapter III	of the Foreign Exchang	ne Management Act	999)		
"I/We hereby declare that all Fore be strict conformity with the pro- transactions, as and when initiate	eign Exchange transacti ovisions of the Foreign d, shall not involve and on, notification, direction	ion, as may be entrus Exchange Manager shall not be designed n or order made unde	ted me/us to the IDFC FIRST Enent Act, 1999 ("the Act"). For the purpose of any contraver the Act. I/We further declare	Bank Limited from time to time, wil urther, we also declare that said rention or evasion of the provisions that the undersigned has/have the	
Place					
Date D M M Y Y	YY				
				orised Signatory pany Stamp/Seal	
		BANK USE ON	_Y		
Source GSTN			(IDFC FIRST Bank GS	(IDFC FIRST Bank GSTN)	
Source Location			IDFC FIRST Bank Stat	IDFC FIRST Bank State Name & State Code	