



अंचल कार्यालय गुवाहाटी, प्रथम तल, डी.बी. ग्रांडे , छ: माईल, पांजाबारी रोड, गुवाहाटी-781022, असम
Circle Office Guwahati, First Floor, DEE BEE Grande, Panjabari Road, Sixmile, Guwahati-781022, Assam
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PUBLIC NOTICE

EMPANELMENT OF DETECTIVE AGENCY UNDER GUWAHATI CIRCLE OFFICE

CANARA BANK Circle Office, Guwahati invites application for Empanelment of Detective Agencies for Branches under Guwahati Circle (in the states of Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland and Tripura) subject to fulfilment of below mentioned criteria:

ELIGIBILITY CRITERIA FOR EMPANELMENT:

The Detective / Investigating Agencies shall hold a valid license issued by the competent authority as per state laws. Partnership firms/Companies, Corporates, etc. with sufficient means, resources, field experience will only be considered for empanelment. Proprietorship concerns / Individuals are excluded. It is preferred that the concerned Detective / Investigating agencies should be a member of "Association of Private Detectives and Investigators " of India , shortly known as "APDI".

The Detective / Investigating agencies should have minimum 3 years of experience in the activity and maintained proven track records with banks / financial Institutions.

PREFERENCE WILL BE GIVEN TO THOSE AGENCIES WHICH ARE BEING RUN BY/MANNED WITH:

- a) Retired revenue or tax or police officials of Govt. departments, who are offering Asset Investigating Services
- b) Senior ex-officials of CBI / Police / Crime Branch and Govt. Investigative Agencies (minimum of the rank ACP / DSP).

Desired applicants can submit profile along with Annexure II on or before 15.06.2024.

The Annexure II can be downloaded from Bank's Corporate Website at <https://www.canarabank.com> under *What's New* section.

General Manager

Canara Bank, Circle Office Guwahati

Internal



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ANNEXURE II

APPLICATION FOR EMPANELMENT AS DETECTIVE / INVESTIGATING AGENCY

S No	Particulars	Information to be provided by Detective / Investigating agency
1	Name of the agency	
2	Address	
3	Constitution	
4	If constitution is other than Individual, Name of the Firm / Company to be mentioned along with full address and contact number	
5	Name of the key person/s (If it is a Firm / Company name of the key person/ s of the Firm / Company to be mentioned)	
6	Contact number of the key persons (If it is a Firm / Company contact number of the Partners / Directors and the key person/ s of the Firm / Company to be mentioned)	
7	E mail id of the agency and key persons (If it is a Firm / Company E Mail id of all the partners / Directors and the key person/ s of the Firm / Company to be mentioned)	



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8	Area of operations with specialization	
9	Names of the Banks / Institutions / Bodies, empanelled with (Copy of empanelment letter to be enclosed)	
10	Details of previous experience in the field(certificate of proof to be enclosed)	
11	Details of any specific special achievements (Documentary proof to be enclosed)	
12	Necessary documentary evidence to substantiate that the agency is the member of APDI (Association of Private Detective and Investigation of India)	

Information furnished above is correct to the best of our knowledge & belief. Copies of the documentary proofs duly certified are enclosed.

Place:

Date:

Signature

LIST OF DOCUMENTS TO BE SUBMITTED / TO BE OBTAINED WITH THE APPLICATION WILL AMONG OTHER REQUIRED DOCUMENTS INCLUDE KYC DOCUMENTS OF THE PARTNERS/DIRECTORS, PAN CARD AND TIN NUMBER FOR THE FIRM/COMPANY AS WELL AS DOCUMENTS AS APPLICABLE TO THE CONSTITUTION OF THE FIRM VIZ: PARTNERSHIP DEED, LOCAL LICENSES, MEMORANDUM OF ASSOCIATION, ARTICLES OF ASSOCIATION, CERTIFICATE OF COMMENCEMENT OF BUSINESS ETC. COPY OF EMPLANELMENT LETTERS, EXPERIENCE CERTIFICATES, PROOF OF MEMBERSHIP OF APDI ETC.