



**Government of People's Republic of Bangladesh  
Ministry of Health & Family Welfare  
Quality Improvement Secretariat**

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<b>WIT Team No:</b>	
<b>Meeting No.</b>	
<b>Date:</b>	

**Attendance:**

Sl. No.	WIT positions with name	Signature
1	Facilitator:	
2	Team leader:	
3	Member secretary:	
4	Member:	
5	Member:	
6	Member:	
7	Member:	

Agenda	Points/ Agenda discussed:	Decision Made
Agenda 1:		
Agenda 2:		
Agenda 3:		
Agenda 4:		
Agenda 5:		
Agenda 6:		
Agenda 7:		
Agenda 8:		
Agenda 9:		
Agenda 10:		