



AIATSIS

AUSTRALIAN INSTITUTE OF ABORIGINAL
AND TORRES STRAIT ISLANDER STUDIES

[AIATSIS Collections](#)

[Catalogue](#)

[Manuscript Finding Aid index](#)

Australian Institute of Aboriginal and Torres Strait Islander Studies

MS 5128

AIAS/AIATSIS Governance Records

1961 -

CONTENTS

COLLECTION SUMMARY	2
CULTURAL SENSITIVITY STATEMENT	2
ACCESS TO COLLECTION	3
COLLECTION OVERVIEW	4
ADMINISTRATIVE HISTORY	6
SERIES DESCRIPTION	8
Series 1 Membership records, 1964-2008.....	8
Series 2 Records of Meetings of the General Membership, 1964-1988	9
Series 3 Council Minutes, 1961-.....	9
Subseries 3/1 Nov 1961-Dec 2009	9
Subseries 3/2 Council Meeting Papers Feb 2007 -.....	11
Series 4 Executive Minute Books, Dec 1964-Feb 1990	12
Series 5 Minutes of Committee meetings, 1963-1990.....	12
Series 6 Staff Meetings, Dec 1972	16
Series 7 Ministerial briefings, 2005-2013.....	16
Series 8 Indexes to Executive documents.....	16
Series 10 Supplementary records	20
BOX LIST	21

COLLECTION SUMMARY

Creator:	Australian Institute of Aboriginal and Torres Strait Islander Studies
Title:	AIAS/AIATSIS Governance Records
Collection no:	MS 5128
Date range:	1961-2013
Extent:	7.2 shelf metres (33 Type 1 archives boxes & 3 outsize archives boxes)
Repository:	Australian Institute of Aboriginal and Torres Strait Islander Studies

CULTURAL SENSITIVITY STATEMENT

It is a condition of use of this finding aid, and of the collection described in it, that users ensure that any use of the information contained in it is sympathetic to the views and sensitivities of relevant Aboriginal and Torres Strait Islander peoples.

This includes:

Language

Users are warned that this finding aid may contain words and descriptions which may be culturally sensitive and which might not normally be used in certain public or community contexts. Terms and descriptions which reflect the author's attitude, or that of the period in which the manuscript was written, and which may be considered inappropriate today in some circumstances, may also be used.

Deceased persons

Users of this finding aid should be aware that, in some Aboriginal and Torres Strait Islander communities, seeing images of deceased persons in photographs, film and books or hearing them in recordings etc. may cause sadness or distress and in some cases, offend against strongly held cultural prohibitions.

[Back to top](#)

ACCESS TO COLLECTION

Access and use conditions

Users are advised that materials listed in this finding aid may be subject to access conditions required by Indigenous communities and/or depositors.

Copying and quotation

Copying of, and quoting from, unpublished material may be subject to the conditions determined by the depositor of the manuscripts.

Where there are no conditions determined by the depositor, materials are provided for private study and use in accordance with the [Copyright Act 1968](#), Section 51.

Obtaining access, copying and quotation permissions

In cases where these permissions are required they must be obtained in writing and must be signed. Further information can be found on the AIATSIS website on the [Ordering collection items](#) page. Contact Collections staff for further information.

Although Manuscripts are not available on Interlibrary loan, they may be available via document supply (photocopying), subject to access conditions, if they are already digitized.

[Email](#) Collections Staff or telephone +61 2 6246 1182

Access conditions

Items within this collection are subject to the Archives Act 1983. Items become open access following a period of mandated closure. Information about the open access period is found here, <http://www.naa.gov.au/collection/fact-sheets/fs10.aspx>

Following the expiry of the closure period, the Executive Director, Collections' approval is then required for access, copying and quotation.

Preferred citation

Items from this collection should be cited as, eg, Register of AIAS Members, 1964-1977, AIAS/AIATSIS Governance Records, MS 5128, Series 1, Item 1.

[Back to top](#)

COLLECTION OVERVIEW

Scope and contents note

The first accrual of this record group, covering 1961 – 2013, was collected by Jacqueline Lambert. It consists of membership books, minute books of the general membership meetings, the Council, its Executive, Committees and staff, together with records of Ministerial briefings, executive documents and indexes to them, and some supplementary material.

Minutes and some related records of the following committees form the first accrual:

Sub Committee on Membership, 1972-1973

Research and Membership Committee, 1965-1985

Research Committee, 1985-1986

Research Advisory Committee, 1990-2008

Library Committee, 1983-1986

Archiving Committee, May 1981

Material Culture Committee, 1973-1983

Sub-Committee on Options and Copyright, 1976-1980

Education Committee, 1974-1981

Education/Psychology/Linguistics Committee, 1982-1984

Sites of Significance Committee, 1973-1981

Sites Steering Committee, 1982-1988

Human Biology and Health Committee, 1973-1984

Aboriginal Advisory Committee, 1975-1981

Advisory Committee for the Arts, 1963-1984

Arts Committee, 1984

Publications Committee, 1977-1985

Uranium Impact Project Steering Committee, 1978-1984

Rock Art Committee, 1986-1990

Museum Planning Committee, 1972-1973

Traeger Park Sub-committee, 1978

Research Administration/Regionalisation Committee, 1984

Social Anthropology Committee, 1973-1984

Mining and Preservation of Aboriginal Antiquities and Sites, 1973

Advisory Committee on Linguistics, 1966-1983

Pre-history Committee, 1973-1983

Psychology Advisory Committee, 1973-1981

Ecology Advisory Committee, 1973-1977

History Committee, 1981-1984

Film Production Advisory Committee, 1966-1973

Review Task Force, 1982-1983

Processing the second accrual entailed renaming the collection from 'AIAS/AIATSIS

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

Governance Records 1961 – 2013’ to ‘AIAS/AIATSIS Governance Records 1961 – ‘. The second accrual solely comprises Council meeting papers, which have been added to Series 3.

There is date overlap between the first and second accruals.

Some of the sub-committees recorded in the first accrual had ceased functioning by the early 1980s. If transfers of ongoing or new subcommittee records are made in future, Series 5 will be expanded or new series created.

Provenance

The 1961 – 2013 accrual of this record group was compiled by Jacquie Lambert for work on her thesis, *A history of the Australian Institute of Aboriginal Studies 1959-1989* (2011), and transferred to AIATSIS Collections in January 2016.

The second accrual was transferred in 2018, and covers the period 2007 – early 2012.

There will be ongoing transfers, at times determined by the Executive support team.

Material separated from the collection

No material has been separated from this collection.

Related material

MS 4988, Jacqueline Lambert, *A History of the Australian Institute of Aboriginal Studies 1959-1989: an analysis of how Aboriginal and Torres Strait Islander people achieved control of a national research institute*, ANU, 2011

MS 3782, Records concerning the establishment of the Institute. Similar papers are held in the Stanner papers (MS 3752), the Wentworth papers (MS 3494) and the papers of Les Hiatt (MS 4129).

For a complete list of works by Jacquie Lambert, held in the Collection and for other related material consult [Mura®](#), the AIATSIS catalogue.

Important: Before clicking on the links to the catalogue entries please read our [sensitivity message](#).

Archivist's note

As far as possible the arrangement of the records imposed by Jacqueline Lambert has been followed in arranging and describing the first accrual.

The second accrual was added to Series 3 as a subseries; this entailed renumbering the first accrual items as the first subseries. The Series was then re-named, from ‘Council Minute Books, Nov 1961-Dec 2009’ to ‘Council Meeting Papers Nov 1961 – ‘.

[Back to top](#)

ADMINISTRATIVE HISTORY

WC Wentworth prepared a preliminary exploratory paper, *An Australian Institute for Aboriginal Studies*, in 1959. In response, at the request of the Commonwealth Government, the Australian National University set up a working party chaired by Professor A D Trendall and, in 1961, Professor W E H Stanner convened a major conference on Aboriginal studies. In accordance with the recommendations of the conference the Government established an Interim Council.

In 1964 the Australian Institute of Aboriginal Studies (AIAS) was created by an Act of Parliament. The Institute was established with a foundation membership of 100. The founding Principal of the Institute was Frederick McCarthy. Its Council consisted of 21 members, primarily academics:

Professor A D Trendall (Chairman)

Professor A A Abbie

Professor J A Barnes

Mr K Beazley, MP

Professor R M Berndt

Senator H G Cant

Dr A Capell

Senator M C Cormack

Professor R M Crawford

Mr A F Der

Professor W R Geddes

Mr H C Giese

Mr Trevor A Jones

Professor G Lawton

Professor N W G Macintosh

Professor M G Marwick

Mr J McCusker

Professor D W McElwain

Mr D J Mulvaney

Dr S A Wurm

Mr W C Wentworth, MP

The Institute's principal function was to fund research by providing grants to workers who were based in universities, museums and other institutions. The grants stimulated scholarship in Indigenous studies in other Australian institutions and the research materials produced by grantees became the basis of the Institute's archival collections.

The number of Institute staff increased from 20 in 1971/72 to 70 in 1973/74, matching a steep increase in the Institute's budget (to \$1.5m). Staff numbers dropped to 57 in 1981/82, but the budget continued to increase (to \$3.1 in 1982/83). In 1973 the Institute began allocating research grants to Visiting Research Fellows located at the Institute, and commenced its own large scale research projects, such as a Sites Register which, by 1982, collated information on 15,000 sites.

A committee system was developed to assist in the management of the Institute, including the awarding of research grants. In December 1981 the Council began to

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

re-structure the committee system. In 1985 all the standing committees, except the membership and research committee, were abolished in accordance with a recommendation of the Walsh Report (1982).

The first Aboriginal member joined the AIAS Council in 1970: Phillip Roberts, an Alawa man based in Darwin (subject of Douglas Lockwood's biography, *I, the Aboriginal*, 1962). An internal review, in response to the Eaglehawk and Crow criticism of 'intelligent parasitism' in 1974, concluded "that the Institute should aim to facilitate Aboriginal expertise and increased Aboriginal representation in membership, committees and staff positions. In 1974 there were two Aboriginal members, both on Council, and only 1 of the 163 associate members was Aboriginal. In 1982, four staff, including the Principal, five of the Council, 25 of 142 members, and 47 of 416 associates were Aboriginal" (Walsh Report, p.10).

The AIAS Act was replaced by the *Australian Institute of Aboriginal and Torres Strait Islander Studies Act* in 1989. The Act created a Research Advisory Committee and reduced the size of the Council from 23 to 9 members. In May 1990 the AIATSIS Council members were: Ken Colbung, Marcia Langton, Nicolas Peterson, Robert Tonkinson (elected members) and Isaac Brown, Elsa Day, Michael Dodson, Michael Williams (appointed members).

The *Australian Institute of Aboriginal and Torres Strait Islander Studies Act (1989)* was amended in 2016 by the *Australian Institute of Aboriginal and Torres Strait Islander Studies Amendment Act*, to enable updated governance arrangements and an expanded remit, including the provision of advice to government.

Members of the AIATSIS Council are now predominately Aboriginal or Torres Strait Islander people, reflecting the diverse nature of contemporary Aboriginal and Torres Strait Islander cultures and issues. Aboriginal, Torres Strait Islander, non-Indigenous scholars and Indigenous community members and researchers all contribute to AIATSIS' collections and research materials.

References:

RJ Walsh, *Report of the Review of the Australian Institute of Aboriginal Studies*, Canberra, AGPS, Sep 1982

AIATSIS website, <https://aiatsis.gov.au/about-us/our-history>

National Archives of Australia, RecordSearch, <https://recordsearch.naa.gov.au/SearchNRetrieve/Interface/SearchScreen/BasicSearch.aspx> (August 2017)

[Back to top](#)

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

SERIES DESCRIPTION

Series 1

Membership records, 1964-2008

Membership books, 3 vols, listing Members of Council and Committees, 20 Nov 1964-4 Dec 2008

Items

MS 5128/1/1

Register of AIAS Members, 1964-1977

1 volume, holding:

- Lists of Council Members and attendance records for meetings, 20 Nov 1964-30 Mar 1968, 29 May 1968-31 Mar 1977
- Foundation Members, Members appointed Section 7 (2), 4 Sep 1964-19 Dec 1975
- Members elected under Section 7(4) and the attendance records for elected members at various general meeting meetings, 15 Oct 1964-17 Sep 1971
- Associate Members, 10 Sep 1965-17 Sep 1971 and 26 May 1974-19 May 1976
- Corresponding Members, 24 Mar 1972-20 Apr 1974
- Council Members from Nov 1967 and attendance records for meetings held, 29 May 1968-28 May 1970, Council Meetings 1970-1972, and attendance records from 25 Sep 1970-19 May 1976,
- Council Members as at 1 Jul 1976 and attendance records held for meetings on 28/29 Oct 1976-31 Mar/1 Apr 1977.

Together with a letter from J.G. Gorton (Minister-in-Charge) to Professor Trendall, 27 Jun 1964, re: Appointment of persons as Foundation Members of AIATSIS, Ts., 2 loose copies, inserted in front of the volume, with Statement of Types of Members as at Aug 1975, and PABX Equipment breakdown estimate of costs, Pencil comment: Fox + Dixon to be added in Members list 12/6, last 11 loose pages at back of the book lists various types of membership details.

MS 5128/1/2

Register of AIATSIS Members, 1964-2008

1 volume, indexed, with the following inserts:

- AIAS regulations re Institute Membership, 1964, 1p., p/c
- Clyde Holding to Professor Mulvaney, 11 Apr 1984, re increase in maximum number of Institute members, together with Department of Aboriginal Affairs Minute Paper

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

for Executive Council, 1984, recommending the increase
(inserted in front cover)

- various Member Records, 15 forms, loose, inserted toward the back of the volume

MS 5128/1/3 Register of AIATSIS Members, 2001-2008
1 volume, indexed

[Back to top](#)

Series 2 **Records of Meetings of the General Membership, 1964-1988**

Agendas and Minutes of Meetings of General Membership,
15/16 October 1964-19 May 1988

Items

MS 5128/2/1/1 General Meetings Minute Book, 15/16 Oct 1964-19 May 1988,
1 volume.

MS 5128/2/1/2 Minutes of General Meeting, 15-16 October 1964,
Ts., 40pp., inserted into General Meetings Minute Book, above.

MS 5128/2/2 Meetings Attendance Register, 3 May 1982-May 1988
Attendance at General, Council and Steering Committee
Meetings, May 1982- May 1988.
(No date given for attendance list on the first four pages.)

[Back to top](#)

Series 3 **Council Minutes, 1961-**

This series comprises two subseries which are formed by ongoing deposits of Council minutes. The subseries have been created rather artificially according to format and accrual: the first subseries items are minute books which span a number of meetings. The items in the second subseries, created with the first accrual in 2018, are the papers for individual meetings.

Subseries 3/1 **Nov 1961-Dec 2009**
Council meetings, Nov 1961-Dec 2009, including: Financial Reports, 1980/81-2001/02; Forward Estimate Summaries, 1979/80-2008/09; Applications for Grants, 1968-2003; and the AIATSIS Corporate Plan 2008-2010.

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

Items

- MS 5128/3/1/1** Council 1, Minute Book, 22 Nov 1961 (Preliminary Meeting) – 18 Mar 1966
Note: The set of minutes of meeting, 27 Sep 1968, has been struck out with a black marker.
Binding in poor condition.
- MS 5128/3/1/2** Council 2, Minute Book, 18 Mar 1966-31 Mar/1 Apr 1977
(Index annotated in pencil.)
- MS 5128/3/1/3** Council 3, Minute Book, 31 Mar/1 Apr 1977-1/2 October 1981
(New Acton House premises opened by Minister for Aboriginal Affairs, the Hon. RI Viner, 31 March 1977, mentioned at the end of the agenda for the first meeting of Council, 31 Mar/1 Apr 1977.)
- MS 5128/3/1/4** Council 4, Minute Book, 17/18 Dec 1981 to 1/2 Mar 1984
(Pasted towards end of book is a letter from Professor John Mulvaney, AIAS Chair, to Minister Clyde Holding, 7 Nov 1983. Also, there is a letter from Minister Holding to Chairman Mulvaney, 28 Feb 1984 and notes titled, 'Minister's Consideration of Walsh Recommendations at meetings with AIAS on 2, 19 and 25 May 1983').
(A page listing 'Membership – Nomination Received' and 'Proposed/Seconder' pasted to inside back cover page of book).
- MS 5128/3/1/5** Council 5, Minute Book, 11 May 1984-10/11 Mar 1988
- MS 5128/3/1/6** Council 6, Minute Book, 10/11 Mar 1988 -20 Jun 1991
- MS 5128/3/1/7** Council 7, Minute Book, 4 Oct 1991-8 Oct 1993
- MS 5128/3/1/8** Council 8, Minute Book, 8 Oct 1993-13 Oct 1995
- MS 5128/3/1/9** Council 9, Minute Book, 13 Oct 1995-16/18 May 1997
- MS 5128/3/1/10** Council 10, Minute Book, 17/19 Jul 1997-4/5 Nov 1999
- MS 5128/3/1/11** Council 11, Minute Book, 4/5 Nov 1999-29/30 May 2003
- MS 5128/3/1/12** Council 12, Minute Book, 29/30 May 2003-3/4 May 2007
- MS 5128/3/1/13** Council 13, Minute Book, 3/4 May 2007-3/4 Dec 2009

[Back to top](#)

MS 5128, AIAS/AIATSIIS Governance Records, 1961-2013

Subseries 3/2

Council Meeting Papers Feb 2007 -

Items 1 – 22 in this subseries were transferred to MS 5128 in 2018. It comprises the package of papers produced for each Council meeting rather than a set of minute books. Many items include notes taken in shorthand during the meeting. It is anticipated that future transfers of Council papers will be added to this subseries. There is some overlap between the first accrual in this subseries and items in subseries 1.

Many of the items in this subseries have been housed in two enclosures, due to the bulk of the items.

Items

MS 5128/3/2/1	Council Orientation 22 Aug 2006 Canberra
MS 5128/3/2/2	6-8 Dec 2006
MS 5128/3/2/3	21-22 Feb 2007
MS 5128/3/2/4	3-4 May 2007
MS 5128/3/2/5	17 Aug 2007
MS 5128/3/2/6	6-7 Dec 2007, Pts 1&2
MS 5128/3/2/7	29-29 Feb 2008
Ms 5128/3/2/8	29-30 May 2008, Pts 1&2
MS 5128/3/2/9	22 Aug 2008
MS 5128/3/2/10	26 Feb 2009
MS 5128/3/2/11	Meeting papers 11-12 Jun 2009, Pts 1&2
MS 5128/3/2/12	3-4 Dec 2009
MS 5128/3/2/13	4-5 Mar 2010, Pts 1&2
MS 5128/3/2/14	9-11 Jun 2010, Pts 1&2
MS 5128/3/2/15	17 Aug 2010 Broome
MS 5128/3/2/16	9-10 Dec 2010 Canberra
MS 5128/3/2/17	Mar 2011
MS 5128/3/2/18	May 2011 Pts 1&2

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

- MS 5128/3/2/19** Aug 2011, Pts 1&2
- MS 5128/3/2/20** Dec 2011
- MS 5128/3/2/21** Mar 2012 Pts 1&2
- MS 5128/3/2/22** Agenda item 5.3, 8-9 Aug 2012

[Back to top](#)

Series 4 Executive Minute Books, Dec 1964-Feb 1990

Includes: Minutes of Executive and Finance Committee meetings, Executive Committee meetings, Minutes of Special Joint meeting of the Executive Committee and the Research and Publications Committee, Draft Forecast Estimates, Draft Proposed Budgets, and Suggested Amendments to AIAS Rules as agreed by Executive Committee.

Items

- MS 5128/4/1** Executive and Finance Committee minutes, 15 Dec 1964-6 Oct 1977
(Loose page in poor condition inside front cover.)
- MS 5128/4/2** Executive Committee minute book, Vol.2, 16 Nov 1977 to 31 August 1982
- MS 5128/4/3** Executive Committee Minute Book, Vol.3, 31 Aug 1982-28 Feb 1985
- MS 5128/4/4** Executive Minute Book, Vol.4, 28 Feb 1985-16 Jan 1988
- MS 5128/4/5** Executive Minute Book, Vol.5, 6 Jan 1983-8 Feb 1990

[Back to top](#)

Series 5 Minutes of Committee meetings, 1963-1990

Minutes of Standing Committee and Subcommittee meetings, 1963-1990, and record of the Review Task Force, 1982-1983.

Items

- MS 5128/5/1** Sub Committee on Membership, Minute Book, 8 Nov 1972-2 Mar 1973
- MS 5128/5/2** Research and Membership Committee, Minute Book, 18 Feb 1965-15 Oct 1976

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

- MS 5128/5/3** Research and Membership Committee, Minute Book, Book 2, 17/18 Mar 1977-28 Mar 1985
- MS 5128/5/4** Research Committee, Minute Book, Book 3, 28 Mar 1985-30 Sep/-1 Oct 1986
- MS 5128/5/5** Research Advisory Committee, Minute Book, 4/5 Oct 1990-19/21 Sep 1994
- MS 5128/5/6** Research Advisory Committee, Minute Book, 23/24 Mar 1995-21/22 Sep 1998
- MS 5128/5/7** Research Advisory Committee, Minute Book No.3, 21/22 Sep 1998-28/30 Apr 2003
- MS 5128/5/8** Research Advisory Committee, Minute Book No.4, 28/30 Apr 2003-5 Nov 2007
- MS 5128/5/9** Research Advisory Committee, Minute Book No.5, 17/18 Apr 2008-19 Sep 2008
- MS 5128/5/10** Library Committee, Minute Book, 9 Mar 1983-13 Aug 1986. (Missing Agenda for 'First Meeting of the Library Committee held in the Institute at 9.30am Wednesday 9 March 1983'.)
- MS 5128/5/11** Archiving Committee, Minute Book, 28 May 1981
Includes three loose documents inside the back cover:
The Resource Centre: position paper for the Archive Committee to be held on 28 May 1981, Ts., 7pp;
Procedures for Archiving and Copying Tape Material, n.d., Ts., 9pp; and *Position Paper: Audio Visual*, 26 Apr 1981, Ts., 6pp.
- MS 5128/5/12** Material Culture Committee, Minute Book 1, 20 Feb 1973-22 Jul 1980
[Outsized volume housed in Box No.21]
- MS 5128/5/13** Material Culture Committee, Minute Book 2, 28 Jul 1981-25/27 Sep 1983
- MS 5128/5/14** Sub-Committee on Options and Copyright, Minute Book, 26 Jul 1976-20 Oct 1980
[Outsized volume housed in Box No.21]
- MS 5128/5/15** Education Committee, Minute Book, 18 Nov 1974-4 Aug 1981
(Handwritten note: 'from 1982 Education Committee combined with Psychology, i.e. Education/Psychology Committee.')
- [Outsized volume housed in Box No.21]
- MS 5128/5/16** Education/Psychology/Linguistics Committee (previously Education/Psychology Committee), Minute Book, 1/2 Nov 1982-7/9 Oct 1984

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

- MS 5128/5/17** Sites of Significance Committee, Minute Book, 11 Apr 1973-7 Aug 1981
(Loose in back of book is a photocopy of 'Sacred Sites', see pp.96-98.)
- MS 5128/5/18** Sites Steering Committee, Minute Book, 3 May 1982-3 Nov 1988
- MS 5128/5/19** Human Biology and Health Committee, Minute Book, 5 Feb 1973-7-9 Oct 1984
- MS 5128/5/20** Aboriginal Advisory Committee, Minute Book, 4 Mar 1975-20/21 Aug 1981
- MS 5128/5/21** Advisory Committee for the Arts, Minute Book, 4/5 Apr 1963-25/27 Sep 1984
[Outsized volume housed in Box No.22]
- MS 5128/5/22** Arts Committee, Minute Book 2, 7/9 October 1984-8/9 Oct 1984
- MS 5128/5/23** Publications Committee, Minute Book, 16 Feb 1973-4 Mar 1977
[Outsized volume housed in Box No.22]
- MS 5128/5/24** Publications Committee, Minute Book 2, 18 Jul 1977-17 Jul 1981
- MS 5128/5/25** Publications Committee, Minute Book 3, 1 Sep 1980-25 Jun 1985
- MS 5128/5/26** Uranium Impact Project Steering Committee and Executive Meetings, Minute Book, 1 Aug 1978 -4 May 1984
(One loose page for 'Minutes of the Meeting of the Planning Committee on the Social Impact of Uranium Mining on the Aboriginal in the Northern Territory, 1 Aug 1978.)
- MS 5128/5/27** Rock Art Meeting Minutes, 9 Sep 1986-29 Nov 1990
- MS 5128/5/28** Museum Planning Committee, Minute Book, 16 Dec 1972-15 June 1973
- MS 5128/5/29** Minutes of Traeger Park Sub-committee, Minute Book, 22 Feb 1978
- MS 5128/5/30** Research Administration/Regionalisation Committee, Minute Book, 26 Mar 1984
(Note – discusses Return of Material to Aboriginal communities.)
- MS 5128/5/31** Social Anthropology Committee, 27 Feb 1973-15 Aug 1980
[Outsized volume housed in Box No.22]

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

- MS 5128/5/32** Social and Cognitive Anthropology, Social and Cultural Anthropology Committee (formerly Social and Cognitive Anthropology Committee), Minute Book, 23 Jul 1981-7/9 Oct 1984
(Missing – agenda for meeting of the Social Anthropology Committee held 23 & 24 Jul 1981.)
- MS 5128/5/33** - Mining and Preservation of Aboriginal Antiquities and Sites, Minute Book, 16 Feb 1973-25 Sep 1973, and
- loose AIAS folder with minutes and correspondence titled, 'A.I.A.S./Mining Committee'
- MS 5128/5/34** Advisory Committee on Linguistics, Minute Book, 23 Nov 1966-25/27 Sep 1983
- MS 5128/5/35** Pre-history Committee, Minute Book, 22 Feb 1973-3 Jul 1981
(Missing – agenda for meeting of the Prehistory Committee held 3 Jul 1981, Doc. No. M81/2906'.) [Outsized volume housed in Box No.26]
- MS 5128/5/36** Prehistory Committee, Minute Book 2, 3 Jul 1981-26 Sep 1983
(Missing – agenda for 'Prehistory Committee Meeting held 1-2 November 1982'.) Loose M86/3187, 'Report of Prehistory Workshop, 14 May 1986', at back of volume.
- MS 5128/5/37** Psychology Advisory Committee, Minute Book, 21 Sep 1973-24 Aug 1981.
A handwritten note on the last page of the minute book records, 'from 1982 Psychology Committee now combined with Education Committee, *i.e.* Education/ Psychology Committee'.
(Missing – agenda for meeting of the Psychology Committee held 24 Aug 1981.)
[Outsized volume housed in Box No.26]
- MS 5128/5/38** Ecology Advisory Committee, Minute Book, 27 Nov 1973-28 Sep 1977
(Loose page with hand written notes inserted.) [Outsized volume housed in Box No.26]
- MS 5128/5/39** History Committee, Minute Book, 24 Aug 1981-7/9 Oct 1984
- MS 5128/5/40** Film Production Advisory Committee, Minute Book, 7 Jun 1966-13 Mar 1973
(Minutes of meeting held 25 Oct 1965 inserted inside of back cover.)

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

MS 5128/5/41 *Review Task Force 1982/3, 20 Dec 1982-17 Feb 1983*
(Includes press cutting, 'Canberra has role training Aborigines for workforce', The Canberra Times, 21 Feb 1983.)

[Back to top](#)

Series 6 Staff Meetings, Dec 1972

Items

MS 5128/6/1 Staff Meetings – 7 December 1972 loose at the back of book All Staff memo, 20 Dec 1972.)

Series 7 Ministerial briefings, 2005-2013

Items

MS 5128/7/1 Ministerial Briefings, 2005

MS 5128/7/2 Ministerial Briefings, 2006

MS 5128/7/3 Ministerial Briefings, 2007

MS 5128/7/4 Ministerial Briefings, 2008

MS 5128/7/5 Ministerial Briefings, 2009

MS 5128/7/6 Ministerial Briefings, 2010

MS 5128/7/7 Ministerial Briefings, 2011

MS 5128/7/8 Ministerial Briefings, 2011-2013

MS 5128/7/9 Ministerial Briefings, 2011-2013

[Back to top](#)

Series 8 Indexes to Executive documents

Items

MS 5128/8/1 Document Numbers Book, Vol.1: Executive Documents
Nos.63/1 – E78/2362, 25 Mar 1963-1978

MS 5128/8/2 Document Numbers Book, Vol.2: Executive Documents
Nos.E79/2374 – M2009/5340, 1979-2009

MS 5128/8/3 Subject card index to Executive Documents, A-Z, in card file
box, 1963-1997

[Back to top](#)

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

Series 9 Executive documents

These documents were arranged by Jacquie Lambert roughly in document number and date order. They have been slightly re-arranged as precisely as possible by document number and in chronological order from the oldest to the most recent. Photocopies of the Loeff's box labels in which the documents were originally housed have been retained for reference at MS 5128/9/34.

Items

- MS 5128/9/1** Executive documents 1965, 65/Min.EC5, 65/MinEC5, 65/Min 23 and unnumbered draft minutes, Jun-Nov 1965 includes:
- Recommendations of the Conference on Prehistoric Monuments and Antiquities, n.d., Ts., 3pp.
- MS 5128/9/2** Executive documents 1966, M66/363– M66/489, includes:
- AIAS profile, 1966, Ts., 2pp.
- MS 5128/9/3** Executive documents 1967, M67/519 – M67/635, Jan-Oct 1967
- MS 5128/9/4** Executive documents 1968, M68/691 – M68/761, Mar-Nov 1968
- MS 5128/9/5** Executive documents 1969, M69/789 – M6/879, Feb-Nov 1969
- MS 5128/9/6** Executive documents 1970, M67/917 – M67/1021, Feb-Nov 1970
- MS 5128/9/7** Executive documents 1971, M71/1048 – M72/1195, Jan-Dec 1971
- MS 5128/9/8** Executive documents 1972, M72/1235 – M73/1302, Mar-Dec 1972
- MS 5128/9/9** Executive documents 1973, M73/1364 – M74/1493, Feb-Dec 1973, including:
- Oct 73 Meeting Application for Grant for Documentary Film Production and
 - Oct 73 Meeting Application for Salvation Archaeologist
- MS 5128/9/10** Executive documents 1974, A74/1522 – M74/1636, Feb-Nov 1974
- MS 5128/9/11/Pt1** Executive documents 1975, M75/1707 – M75/1825, Jan-Sep 1975, including:
- Draft Forecast Estimates – 1976/77 -1978/79,

MS 5128, AIAS/AIATSIIS Governance Records, 1961-2013

- Notes on Forecast Estimates 1976/77 to 1978/79
- MS 5128/9/11/Pt2** Executive documents 1975,
M75/1826 – M75/1898, Sep-Dec 1975
- MS 5128/9/12** Executive documents 1976,
M76/1920 – M77/2100, Jan-Dec 1976
- MS 5128/9/13** Executive documents 1977,
M77/2105 – M72/197, Feb-Jun 1977
- MS 5128/9/14** Executive documents 1978,
M78/2212 – M78/2370, Feb-Nov 1978
- MS 5128/9/15** Executive documents 1979,
M79/2396 – M79/2574, Mar-Oct 1979
- MS 5128/9/16/Pt1** Executive documents 1980,
M80/2091 – M80/2747, Jul-Oct 1980
- MS 5128/9/16/Pt2** Executive documents 1980,
M80/2091 – M80/2747, Oct-Dec 1980,
including an unnumbered Council meeting agenda
- MS 5128/9/17/Pt1** Executive documents 1981,
M81/2781 – M81/2921, Feb-Oct 1981,
including an unnumbered Research and Membership
Committee meeting agenda
- MS 5128/9/17/Pt2** Executive documents 1981,
M81/2925 – M82/2945, Nov-Dec 1981
- MS 5128/9/18/Pt1** Executive documents 1982,
M82/2315 – M82/2955, Jun-Feb 1982,
including an unnumbered and undated part of a document (p.2)
and a table of details of Council members (5pp.), an Executive
Committee meeting agenda
- MS 5128/9/18/Pt2** Executive documents 1982,
M82/2979 – M82/2400, Mar-Jun 1982,
including an unnumbered Publications Subcommittee meeting
agenda
- MS 5128/9/19/Pt1** Executive documents 1983,
M83/2476 – M83/2660, Mar-Sep 1983
- MS 5128/9/19/Pt2** Executive documents 1983,
M83/2662 – M84/2815, Oct-Sep 1983
- MS 5128/9/20/Pt1** Executive documents 1984,
M84/2675 – M84/2817, Jun-Sep 1984

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

- MS 5128/9/20/Pt2** Executive documents 1984,
M82/2824 – M85/3006, Oct-May 1985
- MS 5128/9/21** Executive documents 1985,
M86/3063 – M86/3236, Feb-Dec 1986
- MS 5128/9/22** Executive documents 1986,
M79/2396 – M79/2574, Mar-Oct 1979
- MS 5128/9/23** Executive documents 1987,
M87/3274 – M87/3428, Feb-Dec 1987
- MS 5128/9/24** Executive documents 1988,
M88/3441 – M88/3634, Jan-May 1988
- MS 5128/9/25** Executive documents 1989,
M89/3691 – M89/3837, Feb-Dec 1989
- MS 5128/9/26** Executive documents 1990,
M90/3876 – M91/4121, Feb-Mar 1991
- MS 5128/9/27** Executive documents 1991,
M91/4122 – M91/4295, Mar-Dec 1991
- MS 5128/9/28** Executive documents 1992
M92/4370 – M92/4497, Mar-Dec 1992
- MS 5128/9/29** Executive documents 1993,
M93/4568 – M93/4701, Mar-Dec 1993
- MS 5128/9/30** Executive documents 1994,
M94/4784 – M94/4912, Mar-Oct 1994
- MS 5128/9/31** Executive documents 1995,
M95/4978 – M95/5086, Mar-Dec 1995
- MS 5128/9/32** Executive documents 1996
M96/5145 – M96/5256, Feb-Dec 1996
- MS 5128/9/33** Executive documents 1997,
M97/5253 – M97/5262, May-April 1997
- MS 5128/9/34** Photocopies of the labels on the Loeff's boxes initially housing
this series' documents, retained for reference purposes

[Back to top](#)

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

Series 10 Supplementary records

These records were gathered by Jacquie Lambert to assist with writing her administrative history of the Institute. They were originally co-located with the Executive documents (Series 9).

Items

- MS 5128/10/1/1-4** Australian Institute of Aboriginal Studies, *Annual Report*, 1985/86-1988/89
4 vols.
- MS 5128/10/2/1-6** Australian Institute of Aboriginal and Torres Strait Islander Studies, *Annual Report*, 1989/90-1995/96
6 vols.
- MS 5128/10/3** Australian Institute of Aboriginal and Torres Strait Islander Studies, *Annual Report*, 1998/99
- MS 5128/10/4** Australian Institute of Aboriginal and Torres Strait Islander Studies, *Human Resource Development Plan*, 1999 – 2001, Aug 1999
18pp., bound
- MS 5128/10/5** Patrick Dodson, *The Wentworth Lecture 2000 – Beyond the mourning gate – dealing with unfinished business*, AIATSIS, May 2000
18pp., illus.
- MS 5128/10/6** Australian Institute of Aboriginal and Torres Strait Islander Studies, *Workplace Diversity Program*, 1998-2001, August 1998
- MS 5128/10/7** Australian Institute of Aboriginal and Torres Strait Islander Studies, *Institute News*, December 1999, May 2000, November 2000, June 2001, December 2001

[Back to top](#)

MS 5128, AIAS/AIATSIS Governance Records, 1961-2013

BOX LIST

Series	Items	Box
Series 1	1-3	1
Series 2	1-2	1
Series 3/1	1	2
	2	3
	3	4
	4-5	5
	6-7	6 (heavy)
	8-9	7
	10-11	8 (heavy)
	12-13	9
Series 3/2	1-4	37
	5-8 Pt 1	38
	8 Pt 2-13 Pt 1	39
	13 Pt 2-17	40
	18-20	41
	21-22	42
Series 4	1	10
	2-3	11
	4-5	12
Series 5	1-2	13
	3	14
	4-5	15
	6-7	16
	8-9	17

MS 5128, AIAS/AIATSIIS Governance Records, 1961-2013

Series	Items	Box
Series 5 cont	10-11, 13	18
	17-19	19
	12, 14, 15	21 (outsize)
	20, 22, 24	20
	21, 23, 31	22 (outsize)
	25-26	23
	27-30	24
	32-34, 36	25
	35, 37-38	26 (outsize)
	39-41	27
Series 6	1	27
Series 7	1-9	28
Series 8	1-2	29
	3	30
Series 9	1-9	31
	10-15	32
	16-19 Pt1	33
	19, Pt 2-24	34
	25-34	35
Series 10	1-7	36

Finding aid compiled by Judy Armstrong and Ewan Maidment, August 2017

Updated by Fiona Blackburn, August 2018

[Collections](#)

[Catalogue](#)

[Manuscript finding aid index](#)

[Back to top](#)